



Dear Parents

Welcome to Holy Trinity PTA.

Did you know all parents and teachers are automatically members of the school PTA?

What does a Class Rep do?

- Attends PTA meetings (approx. 2 per term - all held on a weekday evening)
- Forwards PTA communications (usually via email) onto class families.
- Takes the lead in organising 2 stalls at both the Christmas & Summer Fairs NB Reps are guided and supported by the main Committee & further helping hands are provided by fellow Class parents.
- Like all school parents the Class Rep supports as many PTA events by attending and volunteering help when required.
- Co-ordinates any Class gifts for Teachers and Classroom Assistants (usually Christmas & end of School year).
- Co-ordinates the annual Class Cake Sale. All monies raised go direct to your child's year group.

PLEASE NOTE: a Class Rep is not responsible for communications between parents and the Class Teacher.

The PTA has found emails (from your Class Reps), book bag flyers and text messages (delivered by the school) are the best way to keep you up to date with PTA affairs. As a result we are very keen to obtain your family contact details.

Please complete the slip below and return to the school office as soon as possible. Pupil & Family events take place all year round. Having your email for PTA communications and parent mobiles (for emergency use) is vital for ensuring you are all kept well informed.

On receipt of your contact details a Class Contacts sheet will be distributed to you. Many families like to use it to help arrange play dates or parties. NOTE: your Class details will not be distributed to other year groups.

If you have any queries please do not hesitate to contact the PTA on htpta@outlook.com

Kind regards
Charlotte Hall
PTA Chair

PTA Contacts Slip -

Childs Name _____

Childs DOB _____

Landline No _____

Parents names _____

Mobile No _____

Mobile No _____

Family email _____

Registered for Easyfundraising (details attached) Yes _____ No _____

Company does funds matching (details attached) Yes _____ No _____