



WHO is on the **PTA** ?

...All parent and teachers are automatically members of the school PTA.

At the beginning of the Autumn Term the main committee of the PTA are elected, through an AGM. Positions are Chair, Treasurer, Secretary and Class Reps (usually 2 per class). The main Committee co-ordinate the fundraising ideas presented by pupils, teachers and parents and help make the ideas become a reality.

More hands = less work!!!

What is the purpose the PTA?...Memories and Money

The PTA are the driving force behind many activities & events that provide lasting fun memories for our children. School fairs, discos, family socials, film nights are but a few to mention. They are run to help raise money for the school, so it can continue to deliver good learning opportunities for our children.

What is MY role as a **PARENT** ?

...To help support the activities and events offered, so your child and others can benefit.

Some events require donations and helpers. Mum, Dad or both helping as little as 1 hour at each large events (Christmas & Summer Fairs) ensures the fun can take place. Helping at events support the PTAs desire of making good funds, whilst having fun with our children.

The PTA Committee meet approximately 5 times per year to review & plan activities and events. All parents are welcome to attend and support the main committee in their voluntary efforts.

How do I get involved?

- Keep up to date with PTA affairs by reading the PTA section within the school newsletters, looking out for SMS from the school and messages via Classlist.
- Attend the PTA meetings.
- Support your Class Rep, by reading & responding (where required) to all messages.
- Fancy joining the main Committee? If so, please contact the current Chairs.

Even if you decide not to take a place on the main committee, please volunteer your helping hands at future events. Without the extra hands the events simply would not be able to take place.

What does a **CLASS** **REP** do?

- Attends **PTA meetings** (approx. 5 per year - all held on a weekday evening)
- Forwards **PTA communications** (via Classlist) onto class families.
- Takes the lead in organising 2 stalls at both the **Christmas & Summer Fairs** - Reps are guided and supported by the main Committee & further helping hands are provided by fellow Class parents. Like all school parents the **Class Rep** supports as many **PTA events** by attending and volunteering help when required.
- Co-ordinates any **Class gifts** for **Teachers and Classroom Assistants** (usually Christmas & end of School year).
- Co-ordinates the annual Class **Cake Sale**. All monies raised go direct to your child's year group.

PLEASE NOTE: a Class Rep is NOT responsible for communications between parents and the Class Teacher.

The PTA cannot for Data Protection Regulatory reasons take your information from the school – therefore please sign up to **Classlist** to receive PTA communications.

What is **CLASSLIST**?

We would encourage you to join the PTA App - “Classlist”



This is a simple tool in which you will register yourself to your child's class and be entered into a community where your **Class Reps** can then **communicate** to you any details as you transition into school.

Crucially it also provides a forum for you to communicate with other parents in the class regarding school related matters. We use it to promote **PTA events**, **provide reminders** and **updates** that **Mrs Tones** or the **School** may ask to be sent out.

PLEASE NOTE - ALL content **MUST** be PTA/School related.

How to join?

1. Download the Classlist App - <https://app.classlist.com/login/#/>
2. Fill in the details for you and your child - it is important you associate your child to their class (i.e., “Reception 2024-2025”). There may be a delay whilst we verify with the school office that your application is genuine - then you are good to go!
3. **Hints and tips** - you can use your settings to define how and if you receive notifications. The default settings is to get emails for every notification! You can also determine if you would like to be notified when private messages arrive etc.

FUNDRAISING

There are easy fundraising options for you to help raise money for the school simply by shopping online – it couldn't be easier!

SMILE.AMAZON

Amazon donates 0.5% of the net purchase price of eligible purchases to the PTA.

To shop please go to www.smile.amazon.co.uk and select **Holy Trinity Church of England Primary School Sunningdale Parent Teachers Association.**



YOUR SCHOOL LOTTERY

£25,000 grand prize. Match all 6 numbers and you win the JACKPOT!

For just **£1 a week** you get entered in to 2 weekly draws, 1 with the chance to **win up to £25,000** and the school is guaranteed a return of 40% of all the ticket funding raised.

Sign up at: www.yourschoollottery.co.uk/lottery/school/holy-trinity-primary-school



We hope this has all been helpful and look forward to welcoming you and your families to our wonderful school!

Best wishes,

Holy Trinity School Sunningdale PTA Committee