

PTA Meeting 17/06/24 – 8.30PM

Holy Trinity CE Primary School, Sunningdale

Meeting conducted remotely

Co Chair – Jyotika Patel

Co Chair – Ingrid Badenhorst – unable to join

Treasurer – Sarah Harris

Secretary – Debra Harrison

School Representatives – Mrs Poulter, Miss Harding – unable to join

Reception – Gemma Benbow, Hannah Howe

Year 1 – Wendy Wilson, Lizzie Carpenter

Year 2 - Erica Guest, Vanessa Kemp

Year 3 – Janice Sudell, Sam Pink

Year 4 – Valerie Waters unable to join

Year 5 – Paula Bazley – unable to join, Lianna Richardson

Year 6 – Seona Treadaway, Martina Fleming unable to attend

1. Performance of recent fundraisers, lead by Sarah Harris
 - Mufti day raised £263
 - Sports Day sales £400
 - Bags to School takings £205
 - Year 1 cake sale raised £210 (these funds will go straight to the class, allocation by teacher)
 - Savan Patel's Triathlon raised £819

The bank balance is currently a very healthy £40k

The PTA have had a very generous donation offer of a potential £5k from a parent, on the condition that we manage to raise a total of £25k . Alongside this another generous parent will donate the shortfall of what has been raised to date to make total funds raised this year to the £25k. With these two much appreciated offers we will be able to achieve our target. Many thanks goes out to all of the overwhelmingly great support from all parents contributing.

2. Summer Fair – the main fundraiser of the year will be held on 29th June 10:30am to 2:30pm.

The village hall will be providing all tables needed for stalls (current count requirement, R – 2 tables, Y1 – 2 tables, Y2 – 2 tables, Y3 – 2 tables, Y4 – 4 tables, Y5 – 2 tables, Y6 – 3 tables).

Tokens – There will be token presales on the Thurs/Fri prior to the fair. Tokens are the preferred payment method, however cash/card reader payments will be accepted on the day if necessary. There will be no alternative methods of payment following requests from some parents.

Tokens will be available on the table on entrance and also at a secondary location in the gazebo at the bottom of the playground, to help with accessibility for people out on the field.

Raffle tickets – these will be going out in school bags on Friday for children to take home.

2nd Hand Uniform – Lianna who is kindly overseeing the sales mentioned stock is getting particularly low at the moment. It may be a good idea to put a request out for additional stock in the next newsletter as the end of a year is always a good time for this. Due to low stocks, it is not appropriate to do anymore stall sales until stocks get replenished so wont be part of the fair.

Customised SunnFest merchandise – due to cost and time leads, the decision has been made to not go ahead with the customised merchandise for this summer fair. As an alternative, the Chairs have replaced this with 8 items purchased from “Tiger” including bubble wands, tote bags, water guns, metallic water bottles and Velcro pads with ball set.

Discussion was had to understand this decision, as the primary focus had previously been driven by the need to reduce the amount of plastic sold. As the stock has already been purchased, the approach will be to go ahead now and address the issue going forward. Any stock which isn’t sold and still in prime condition can be returned.

Stall prizes – again, with the aim in mind to reduce plastic consumption, alternative prizes should be decided. A suggestion being vouchers and sweets (we do need to be mindful of the amount of sweets in circulation as we are also having a sweet tombola!). Support for manning the stalls throughout the day has been very minimal from most year groups. It is a suggestion that if parents are unable to offer up their time, they may want to contribute by donating prizes.

Sweet tombola – a parent has very kindly offered to supply all sweets again for the Summer fair as they also did for the Christmas fair.

Gazebos – could we all put out communications to our year groups that if anyone has a gazebo available to use it would be very helpful come rain or shine!

Entrance area – This area needs to be decorated to provide the welcoming festival vibe we are hoping for. If anyone has any bunting we can use it would be appreciated so the decoration community can work their magic!

Governors bbq/food – please could we source the food and ensure all preparation is done so they can utilise their time by manning the stall, the PTA are very appreciative of all the time the Governors can offer to support us.

Bouncy Castle slide /Assault course – This will arrive Saturday morning, depending on weather.

Floor plan – this will be provided by the Chairs as soon as possible to make set up as smoothly as possible and to assist with navigation around the fair on the day. Posters of the floor plan will be displayed around the event.

The skate boarding, Tennis and Basketball events will need to be held on the playground so need to take this into account when doing the floor plan.

Power socket requirement – It would be great to understand the requirement for the power sockets needing to be fed from the Y6

classroom. Currently Y1,2 and 3 will need this. Please do shout if anyone else needs power to their stalls.

Bottle tombola – there will be a mufti day held on 28th June for “bring a bottle”. As the Y6 will be on their residential trip, there is an opportunity for this class group to bring their bottles in this Friday 21st June.

Set up – Mrs Hill will open the gates at 8am so we can commence set up, all hands to the deck as much as possible please to make the most of this time.

3. PTA shed – the shed is hanging by a thread and will soon be a hazard. The need to move quick with the complete replacement is paramount. Joni Howe, Hannahs husband has kindly offered to oversee the project and sourcing. We need to consider the relocation of all stock held in the shed following on from the fair, it gives us a perfect opportunity to temporarily relocate everything. Wendy has offered to take a look in Mrs Hills shed for hopeful available space.
4. All weather track – the company earmarked to fulfil this project will need 50% of the cost as a deposit. Considering the timeline to execute this, we need to be mindful of funds to leave a float of £7k. This could already be possible within the current healthy bank balance, however the decision has been made to hold on any final confirmation ahead of having a discussion with the Governors, to get clarity on if this is the project they would still like to go ahead with, or if there are alternative use of funds which would be more beneficial to our community in the current climate.
5. Breckenridge Lettings – there has been a delay on the advertisement boards and banner to be displayed at Broomhall Park, we can expect these in the coming days. In addition, to boost advertisement a notice is to be sent out on social media (facebook) to promote interest.
6. Any further communication will be provided to the PTA via the WhatsApp group, please do keep present in all discussions within the next week. Everyone’s individual support is greatly appreciated to

help make the Summer fair a team success, a massive thank you to everyone!