

PTA Meeting 13/01/25 - 8PM

Holy Trinity CE Primary School, Sunningdale

Meeting conducted in person

Present:

Co Chair – Hannah Howe

Co Chair – Jenny Lynch

Treasurer – Sarah Harris

Secretary – Debra Harrison

School Representatives – Miss Harding, Wendy Poulter – unable to attend

Reception – Gemma Gill – unable to attend

Year 1 – Anna Swift, Karen Woodward

Year 2 – Lizzie Carpenter – unable to attend, Olivia Williams

Year 3 – Kiran Jowhal – unable to attend, Lizzie McIntosh

Year 4 – Jenny Lynch, Amanda Southgate

Year 5 – Cathryn Bishop – unable to attend, Suzie Dear – unable to attend,

Salma Paruk – unable to attend, Annalet Van Deventer – unable to attend

Year 6 – Samantha Pink – unable to attend, Zsanett Sylvester – unable to attend

1. **Christmas Fair** - Sarah Harris summarised the success of the Christmas Fair making approx. £5k profit, big thank you to everyone involved in the community!

The general feedback reiterated that as well as being financially successful, the event also had a lovely community feel offering a positive experience for all children. The absence of external stalls, seemed to add to the success.

Many stalls ran out of stock, which is something that could be considered for next year to build on takings.

The Food and Drink stall showed healthy takings. It was noted that we have been left with significant surplus stock, so volume will need to be adjusted for the next fair. Drinks held (especially Prosecco) can be utilised at future events.

2. **Upcoming events** – Year 3 have their bake sale this Friday 17th Jan. Bags to School to take place this Wednesday 15th. Whilst this is not a significant fund raiser, the community seem to appreciate having it. Comms to go out on both events asap.
3. **End of term Disco** - The next big ticket event is the end of term Disco to be held at The Village Hall on 7th February with a ticket price of £10, payable on ParentPay. We have had a few quotes for a DJ, so will be going ahead with the more affordable option. There will be 2 sessions on the day, 1st being KS1 plus preschool from 3:45pm – 5pm (parents to arrive for collection from 4:45pm). 2nd session for KS2 from 5:15pm – 6:30pm. Entry will be via the main double doors straight into the Hall. Exit via the side door, where parents can collect their children at the Gazebo outside. Entry and Exit will be on a strict register ticking off basis. We need to communicate to all Preschool and Reception parents that they must remain present with their children. We will have extremely tight schedules for turnaround in between sessions and also closure as the Hall has a further booking from 7pm, so as many people as possible needed for clear down would be appreciated.
The adult to child ratio for KS1 is 1:8, whereas KS2 will be 1:10.
Communication will be sent out via Classlist this week to put the request for support out to our respective classes. The disco will only go ahead if we can generate the right level of adult support.
Hotdogs will be provided, logistics of how will be agreed. Amanda has a contact at the Sunninghill Wheelbarrow event who can offer advice.
Drinks will be Jugs of Juice, the learning taken from the previous disco to provide more disposable cups.
Minimal decorations are needed for the Hall to enable speedy cleardown, also strictly no balloons.
Preschool will be selling Glo sticks again, sale proceeds from these will go to the Preschool.
4. **World Book Day** – This will be held on 7th March during school with children able to attend sessions at 10am – 11:15am and 1:15pm – 3pm. School librarians will be present to help, however we do need to send a poll out to classes to see if we can man the stands. Any books we can supply with be greatly received, especially more suited to elder KS2 content.

Stacey asked if the PTA would be able to supply all children with a wooden spoon. These will be purchased ahead of the day so the activity can be planned.

5. **Round Table Pitch** – Every year the Ascot Round Table has a certain allocation of funds which they use to support local community projects. This is a great opportunity. The Chairs are due to spend some time with Mrs Griffith in the coming weeks, to put together a pitch and see if we can access some funding towards the Library development cost.
6. **Football goals** – During recent storms and tournaments, the Football goals the PTA supplied last year have unfortunately been damaged. It is the hope that Magpies assist with a repair, however if this is not possible it would-be good if the PTA could re issue replacement goals. Stacy will feedback if this needs to be the case.
7. Overall, we have a relatively quiet period from now until the Summer Circus, however the main challenge will be asking classes for support with the Disco and World Book Day support. If we could send communications out asap for this, we stand a better chance of setting ourselves up for success!
8. Meetings are held bimonthly on the 2nd Monday of the Month, so the next meeting is proposed for 10th March.

Many thanks for everyone's attendance.