

PTA Meeting Notes – 21 April 2026

Summer Fair Overview

- Focus on planning and identifying where support is needed
 - No Year 6 representatives in attendance
-

Stalls & Activities by Year Group

Reception

- Games:
 - Human fruit machine (using boxes; teenage siblings inside)
 - Hook-a-duck (use paddling pool with plastic ducks)
 - “Splat a parent” (sponge with water or cream)
- Action:
 - Check shed inventory
 - Ask Rev John if he would like to participate

Year 1

- Face painting & Glitter tattoos
- Action:
 - Speak to Boo regarding what materials she already has
 - Purchase supplies (glitter, glitter glue, stencils)

Year 2

- Basketball shootout
- Football (dads as goalkeepers)
- Pilates - Santa
- Science volcano activity:
 - Test viability with dry ice
 - Area must be cordoned off
 - Use ball pit balls with children's drawings attached

Year 3

- Bean bag toss/Cornhole(!?)
- Velcro golf target game
- Prizes:
 - Sweets, fidget toys

- “Name in the hat” for teddy prize

Year 4

- Food & drink (BBQ):
 - Use school catering (sausages, burgers, buns)
 - Check sauce stock
 - Consider borrowing BBQ from Royal Holloway (if transportable)
 - Include vegetarian and gluten-free options
 - Check availability of chicken burgers
 - Additional items: napkins, cheese, onions

Year 5

- Tin can alley
- “Splat a rat”
- Potential addition:
 - Bottle tombola (may replace one game – to confirm)

Year 6

- Inflatables:
 - Two assault courses (one large, one small)
 - Additional ideas:
 - Hair stall (TBC)
 - Booking considerations:
 - Pre-booking system (similar to grotto)
 - Option to use ParentPay for prior booking as well as on-the-day bookings
 - Wristband system to manage capacity - similar to Broomhall summer inflatables
-

Shared Areas

Bar

- Run by Governors and staff
- PTA to source drinks:
 - Prosecco, cider, beer, Pimms, soft drinks
- Borrow glasses from the church (as per last year)

Food & Extras

- Candy floss: Jonny (Hannah’s husband)
- Forest School: Mrs Tomes, supported by Kirsty (pre-school)
- Mad Science: Jenny to follow up

Logistics & Planning

- **Entrance**
 - To be staffed (Hannah and Jenny suggested)
 - £1/token entry for adults
- **Tokens**
 - Sold in advance (week before) and on the day (cash accepted)
 - Five card machines available
- **Pricing**
 - To be agreed per stall
 - Higher pricing for inflatables
- **Map & Layout**
 - Can Gemma design a map (as per Christmas Fair)
 - Hannah and Jenny to create floor plan first
- **Wet Weather Plan**
 - One inflatable may be covered
 - Otherwise proceed as planned (expect lower attendance if poor weather)

Entertainment

- Explore options for music
- Zumba Club performance:
 - Lynn to speak to Anita

Raffle & Prizes

- Hampers by class (World Cup theme):
 - Reception – England
 - Year 1 – France
 - Year 2 – Mexico
 - Year 3 – Spain
 - Year 4 – Australia
 - Year 5 – Scotland
 - Year 6 – Japan
- Local outreach:
 - Breach Ridge and Osborne Heath for advertising boards and prize donations
- **Admin (Action – Lizzie)**
 - Raffle tickets
 - Alcohol licence

Other Events & Actions

- **Scouts**
 - Request to borrow fair games (mid-May)
 - **Film Night – 21 May**
 - Catering to provide crisps and juice
 - **Reception Bake Sale – 22 May**
 - Needs adding to website (Mrs Poulter)
 - **Fair Communications**
 - Newsletter content required
 - **Decorations**
 - Ask Dana about existing supplies
 - **Break the Rules Day**
 - Proposed: 17 July
 - Confirm with Mrs Griffith
-