

HOLY TRINITY CE PRIMARY SCHOOL SUNNINGDALE
STANDARDS, ACHIEVEMENTS AND CURRICULUM COMMITTEE

Minutes from meeting held on 23 June 2026 at 9.30 am in person

Present: Mr R Abbott, Mr T Fettes (Chair), Mrs J Griffith, Mrs J Steel, Ms L Walker.

Not Present: Mr D Gingell

In Attendance: Mrs F Fargher (SENDCO) (*in part*), Mrs C Elsasser (Clerk)

Key		
	Support	To support decisions and enquiries, staff welfare, sharing and clarification of key information, training
	Operational	Action towards improvement, impact and success, monitoring
	Strategic	Long and short term school development, staff welfare, improving pupil outcomes and welfare requirements,
	Challenge	To hold the Head to account for SDIP progress, financial decisions, learning and teaching, pupil outcomes

	1610/26s Welcome and Apologies for Absence Mr Fettes welcomed Governors to the meeting. Apologies had been received from Mr Gingell and these were accepted.
	1611/26s Declaration of Business Interests None declared.
	1612/26s Minutes from Previous Meeting The minutes from the last meeting held on 3 February 2026 had been distributed with the agenda. These were agreed as a true record of the meeting and would be signed.
	1613/26s Matters Arising A table listing a summary of the matters arising and status of action points had been distributed with the agenda. Mr Fettes noted that the majority of actions had been completed.
	Mrs Steel noted that she would be sending staff a thank you on behalf of the Governors for their work this term and in September would write again reminding them they could approach any Governor if they required well-being support. Action: JSt to send letter from Governors to staff in July and September
	1614/26s SEND: Actions/Priorities going forward a) SEND in a Nutshell The SEND in a Nutshell paper had been circulated the previous day. Mrs Fargher reminded Governors that this was a working document and was constantly being updated. She had just collated all the data for this term and would therefore be updating the document and recirculating it. Action: Mrs Fargher to circulate updated SEND in a Nutshell document
	The Governors noted that this document was extremely useful.

	Mrs Steel asked what impact there would be once diagnoses were received from those awaiting them. Mrs Fargher noted that there was unlikely to be any changes as school was already supporting the pupils as required and aware of their specific needs. She noted that parents needed the official diagnosis in order to be able to access external resources but this did not have an impact on how the school responded. Interventions were put in place on behalf of each pupil and the rest of the class.
	She also noted that receiving a diagnosis did not automatically mean they would get an EHCP.
	It was noted that Ms Walker and Mr Abbott had attended the Borough's SEND Governance training.
	b) SEND Reform Mrs Fargher circulated a comprehensive document she had produced summarising the Government's consultation paper on SEND Reform.
	She noted that they aimed to meet SEND needs in local schools rather than transporting children to special provision.
	She talked through the proposed changes and the potential impacts.
	Mrs Griffith noted that the school's Complaints Policy would need to be updated with a separate strand for SEND issues.
	Discussion took place and it was noted that school was already ensuring that all children's needs were being supported.
	Concern was noted that the reform would overload the school further and put added pressure on staff. It was noted that much was done already as the school team were perceptive of individual needs.
	Concern was also noted about the lack of funding to support the proposed changes.
	It was noted that the proposal to remove EHCPs at the end of primary school, when they transitioned into secondary school, was of particular concern as this was a time when these children needed the most support.
	It was noted that as the Government paper was a consultation document much might change. Mrs Steel therefore recommended that more time should not be invested until the outcome was known.
	Mrs Fargher was thanked for her comprehensive review of the document and her briefing of the Committee.
10. 22	Mrs Fargher left the meeting
	1615/26s Outcomes for Pupils c) Data Analysis Six papers (EYFS data analysis 2025-26, EYFS percentage meeting each strand, Class Target Tracker 2025-26, Standards 2025-26 (all subjects), Summer 2026 Progress and Attainment and 2026 Data Headlines) had been circulated with the agenda.
	i) EYFSP Data Mrs Griffith noted that the current cohort had achieved 77% GLD (good level development) which was around the level school expected. She noted however that last year's cohort (current Year 1) had only achieved 47%. This cohort was a high needs group and this was the reason why school had adapted their transition into Year 1 ensuring that they mastered the Early Years basics and phased their start into the National Curriculum. However, she reminded Governors that the GLD figure would be flagged in red on the school's IDSR for the next 3 years as this used a 3-year average.
	As a result of this unexpected low score school had been invited to have a specialist come into school and examine how Early Years was being taught, despite this year's score being back on track with no change of

	approach. Mrs Griffith noted that this audit would be happening in October and would be used positively to assist their TAs.
	Mrs Griffith highlighted the Early Learning Goals for the current cohort, reminding Governors that only 10 of the 17 ELGs were taken into account in the data. It was noted that this showed a very different picture compared to the previous year, and this was a very strong cohort. It was also noted that all girls had met their ELGs with 100%.
	The data was examined and discussed, and it was noted that despite no changes in approach this cohort was doing very well.
	ii) Summer data progress and attainment/class targets and summer data progress The class target tracker was examined and data drilled down on.
	It was noted that school continued to track the current Year 5 cohort closely on writing and maths and noted that there was still progress to be made in these areas. As a result Mrs Griffith noted that the approach for them in Year 6 would be different to the current Year 6. They would do more all together work with support in the classroom so all would be able to access the curriculum and there would be full time TA support for Year 6.
	Mrs Griffith noted that TAs preferred to be anchored to a class rather than doing intervention work and, as the data had not shown any significant difference, this change would be made to the staffing model. She noted that Early Years, Years 2 and 6 would have full time TA support next year and the other classes would have 0.7 support with consistency of TAs.
	Mrs Griffith noted that 5 children moving into Year 2 would still require phonics support.
	Mrs Griffith noted that the Key Stage 2 Year 6 results should be available before the Full Board meeting on 7 July.
	Mr Fettes thanked Mrs Griffith for all the data presented and discussed.
	1616/26s Attachment Aware Schools Silver Award actions Mrs Griffith reported that two parent workshops had been held with the school's educational psychologist Dr Jo Slifi and a further evening workshop was arranged with Dr Hestor Bancroft, focusing on emotion coaching and using a common language and approach at school and at home.
	Mrs Griffith noted that school had successfully achieved the Silver Award. It has been decided after review that they would not work towards the Gold Award as this would not provide additional benefit. The work completed would continue to be used and the website resources for parents would be flagged up in newsletters.
	1617/26s September Staffing Mrs Griffith reported that school was fully staffed for September and noted that all teachers would be staying with their current class, a new TA had been appointed. The Governors congratulated Mrs Griffith on this.
	1618/26s Behaviour Mrs Griffith reported that one Year 1 child was currently at an alternative provision 4 days a week and only at Holy Trinity on Wednesdays. This was at the Anchor in Windsor where there were 3 adults to 6 children. However Mrs Griffith had already had to issue this child with 2 suspensions as their behaviour was getting more and more aggressive, throwing chairs, punching, kicking etc. A member of staff had required hospital attention.
	It was noted that this child was due to return full time to Holy Trinity in September with support from the Anchor for the first 3 weeks. She noted however that it might be necessary to consider permanent exclusion and she would keep Governors fully informed.
	Mrs Griffith noted that a child in current Reception class was also exhibiting problematic behaviour issues, interventions were already being explored.

	Mrs Griffith noted that there had been no further reports of bullying behaviours in the current Year 6 cohort who were currently away on their residential trip.
	She also noted that the placement of a Year 2 pupil at the Link at Manor Green School would end this term and they were then due to return next term, however she noted that the parents had moved so they might be placed elsewhere. If they did return to Holy Trinity, Mrs Griffith noted that the whole staffing structure would have to change.
	1619/26s Attendance Mrs Griffith noted the school's attendance figures were above the national but there had been an increase in term time holidays following half term.
	She also noted that part-time timetables impacted on the school's figures.
	She reported that due to the heat wave the local cluster schools had all agreed to provide the option for parents to collect at 1.15. They would also not be imposing any uniform expectations other than closed toe shoes.
	1620/26s Effectiveness of Leadership and Management a) Governor Visits It was noted that the Board's group visit to examine Greater Depth writing had been very useful. Mrs Steel would write up the report of this. Action: JSt write up Board's Greater Depth Writing visit report
	It was noted that Mr Holt's report of the Maths visit was due. Action: Clerk to remind NH to submit Maths visit report
	Mrs Steel noted that Mr Abbott would be moving over to the F&R Committee next term, he was thanked for his membership of SACC.
	b) Governor Training It was noted that Mr Aherne and Revd Hutchinson had refreshed their safeguarding training and Ms Walker had completed all her induction training as well as SEND Governance.
	c) Staff Well-being Mrs Griffith noted that the behaviour previously noted in Year 1 and Reception impacted staff well-being.
	She noted that not moving teaching staff to different classes next year had been helpful as far as well-being was concerned.
	She also noted that the current heatwave was a testing situation, tennis and PE had been cancelled.
	Mrs Steel suggested that the F&R Committee should be asked to explore costs of providing air conditioning for each classroom in order to future proof the school. Mrs Griffith noted that two schools in Cookham had just installed this and she would contact them for details. Action: JG request details of costs of air conditioning classrooms from Cookham schools
	d) Feedback from last F&R Committee Feedback to SACC from the last F&R Committee held on 12 March had been included on page 2 of the agenda.
	e) Triangulation back to F&RC SACC wanted to flag to F&RC that school would be losing a pupil with associated high needs funding next term and that Year 2 might be down one pupil and both these things would impact income received.

	SACC requested that F&R Committee explore costs of installing air conditioning in each classroom in order to future proof the school and gather cost/room figures.
	1621/26s Safeguarding, Child Protection and Prevent Mrs Griffith noted there were no incidents to report.
	She noted one child who had been on Child Protection was now a Child in Care. She also noted that another family which had been Child in Need may be escalated to Child Protection.
	She noted that these situations impacted on the well-being of the school's DSLs.
	1622/26s Health and Safety It was noted that tree maintenance had flagged up several Oak Processionary Moth nests, these had been swiftly removed by pest control but this had incurred additional costs.
	1623/26s Policies Five policies had been circulated on the Committee on 10 June for comment by 22 June: • Relationships, Health and Sex Education Policy • Collective Worship Policy • Staff Mental Health and Well-Being Policy • Attendance Policy • Restrictive Interventions Policy
	Mrs Griffith thanked Ms Walker for her comments which had been incorporated. The policies were all agreed and would therefore be presented to Full Governing Board for ratification at their meeting on 7 July.
	1624/26s Impacts as a result of this meeting • Proposed SEND Reform reviewed and discussed • Data analysed, progress noted • September staffing settled • Impact of behaviour on staff well-being discussed • Solutions to behaviour discussed • Recommendation made to F&R to explore air conditioning • Attachment Aware Silver Award success noted • Impact of safeguarding noted on DSLs • Governor Visits reviewed • Training noted • Attendance reviewed • 5 policies agreed
	1625/25s Any Other Business Mrs Steel noted that this was Mr Fettes last meeting as Chair of the SAC Committee and expressed sincere thanks to him. She noted that she was grateful to Ms Walker who had agreed to step into this role.
	1626/25s Date of Next Meeting The next meeting date would be set at the September Admin meeting of the Full Board.
	<i>Meeting concluded at 11.51</i>