

Holy Trinity CE Primary School, Sunningdale
Finance and Resources Committee
AGENDA

Thursday 3rd March 2022
9.30 am in person at school

*** papers uploaded to website**
papers to follow

1. Welcome
2. Apologies for absence
3. Declaration of business interests
4. Agree minutes of the last meeting held on 21st October 2021 *
5. Matters arising – ***please see table attached on page 2***
6. Budget Update #
 - i. 3-year Budget Plan
 - ii. Indicative budget
 - iii. SFVS
 - iv. School Roof
 - v. Car Park extension updates
 - vi. Adventure Playground updates
 - vii. Gas/electric price rises
7. Other Financial Matters:
 - i. Pupil Premium Statement (including Recovery Premium)
 - ii. Sports Premium
 - iii. SEN Budget and spend
 - iv. Disposal of assets
 - v. Service Level Agreement with LA
 - vi. Breakfast Club
 - vii. Grounds maintenance
 - viii. TWS funding
 - ix. SIMMS/Arbor
 - x. Caretaking
 - xi. Cottage lease
 - xii. ELSA provision
8. Governance
 - i. Governor Visits
 - ii. Governor Training Needs
 - iii. Feedback from SAC Committee (***SACC meeting held 8/2/2022***)
 - iv. Triangulation back to SAC Committee
9. Policies *
Circulated 2 December comments requested by 10 January
 - i. Charging and Remissions Policy
 - ii. Managing Staff Sickness and Absence Policy
 - iii. Staff Capability Policy
 - iv. Pay Policy
 - v. Finance Policy
 - vi. Teacher Appraisal Policy
 - vii. Disposals Policy
 - viii. Safer Recruitment Policy
 - ix. Freedom of Information Policy
 - x. Staff Code of Conduct Policy and Guidelines

10. Health and Safety
11. Safeguarding, Child Protection and Prevent
12. Any Other Business
13. Impacts as a result of this meeting
14. Date of Next Meeting – 9.30 am Wednesday 4 May 2022 (short budget meeting)

Summary of Action Points from 21st October 2021 F&R meeting

Action	Name	Status
781/21f Other Financial Matters / i) Pupil Premium and Recovery Premium Circulate details of Year 1 support for approval	WP	Agenda item 7.i

Agenda item 8 iii) : Feedback from SAC Committee held on 8 February 2022:

Request funding be put in place to continue for KS1 catch up sessions.

Request time be factored in for Subject Leaders CPD to be able to fulfil their roles.

This Committee has delegated responsibility for:

1. Managing the School's financial affairs within the annual budget approved by the Governing Board.
2. Ensuring financial probity, best value and efficiency.
3. Benchmarking financial information.
4. Recruiting staff, monitoring teaching quality and monitoring staff development.
5. Through its Pay Panel considering and determining the pay and conditions of the teaching and non-teaching Staff.
6. Overseeing the Headteacher's Performance Management.
7. Ensuring proper care and maintenance of all aspects of the School site and buildings.
8. Reporting decisions and activities to the Governing Board each term.

GOVERNORS' AGREED PRIORITIES AND PLANS 2021/22

1. To be an inspirational place of learning where:
2. we facilitate opportunities so every child can flourish in a place where they feel safe, **happy and confident**.
3. staff **well-being** and professional development is valued and supported in order to fulfil their roles, inspire others and experience personal **fulfilment**.
4. the school provides facilities that enables an **optimum learning environment**.
5. the **school plays a central role within our community** and enjoys strong **links with the church, local companies and other schools**.

School Development Plan 2021-2022

TERM	YEAR	KEY DEVELOPMENT FOCUS AREA
Term 1 Autumn 1 2021	CORE SUBJECTS: to continue to deliver excellent learning opportunities that result in high standards of attainment. Embed 'The Write Stuff' approach to writing across the school. Continue to use Recovery Premium to provide interventions for identified pupils. RHSE: To develop staff through CPD. Support parents if required. BEHAVIOUR: To explore a consistent whole-school approach to managing behaviours. INTERNET SAFETY: To ensure pupils know how to keep themselves safe on-line. PHYSICAL & MENTAL HEALTH: To focus on pupil and staff wellbeing. To improve sport & PE provision. LIFE SKILLS: To continue to provide opportunities for pupils to develop their life skills, including mindfulness. DIVERSITY: To continue to plan opportunities and activities that provide exposure to diversity for all our pupils. OUTDOOR LEARNING: To further develop outdoor learning opportunities to deliver a creative curriculum. CURRICULUM EVIDENCE: To use Big Books to show evidence of learning in Music, RE and Computing Y1 – Y6.	New EYFS Framework: To ensure EYFS staff are secure in knowledge of new requirements. Ensure EYFS curriculum is tailored to Holy Trinity pupils. Impact will show Reception pupils settle well and make good progress in their learning. EYFS staff are confident in EYFS framework and curriculum.
Term 2 Autumn 2 2021		Computing: To ensure consistency and coverage in computing curriculum. Provide CPD for staff. Utilise National Online Safety resources. Impact will show progression and coverage of computing curriculum provides exciting learning opportunities for pupils. Cross curricular links are explicit. Internet Safety has high profile across the school and community.
Term 3 Spring 1 2022		Phonics: To undertake a full audit of current phonics provision and resources and research available schemes. Impact will show teaching of phonics is faithful to one scheme throughout the school. Pupil attainment and application of phonics in writing is high.
Term 4 Spring 2 2022		Collective Worship: To review current provision and plan to involve pupils more. Explore ways to ensure Collective Worship expresses our vision. Impact will show Collective Worship is planned and evaluated by stakeholders and is unique to Holy Trinity. It is inclusive and inspiring resulting in high engagement and enjoyment for pupils and adults alike.
Term 5 Summer 1 2022		RHSE review: To revisit RHSE curriculum resources and CPD for staff. Pupil evaluation and input gathered. Impact will show RHSE provision is appropriate and tailored to Holy Trinity pupils. Staff feel confident to deliver the curriculum and parents are supported if they request it.
Term 6 Summer 2 2022		Creative Curriculum Review: To evaluate topics and curriculum coverage. Is it relevant and inspiring? Does it reflect the needs of Holy Trinity pupils? Impact will show curriculum design is bespoke to Holy Trinity and reflects the needs of our pupils and community.