



Holy Trinity CE Primary School, Sunningdale
Finance and Resources Committee
AGENDA
Thursday 6 November 2025
9.30 am

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paper to follow

1. Welcome
2. Apologies for absence
3. Declaration of business interests
4. Agree minutes of the last meeting held on 3 July *
5. Matters arising – **see table attached on page 2**
6. Budget Update
 - a) 6 month review *
7. Extracurricular provision costs – update on parental contributions
8. Decarbonisation Working Party – window replacement in hall and corridor
9. Sports Premium
10. Renewal of 99-year lease
11. Caretaker role and property
12. Other Financial Matters:
 - a) Tree care
 - b) Security gates
 - c) Telephones
 - d) Capital fund (£35K) - Car park/fencing/technology for pupils
13. Governance
 - a) Governor Visits
 - b) Governor Training Needs
 - c) Feedback from SAC Committee (**see page 2**)
 - d) Triangulation back to SAC Committee
14. Policies
 - a) circulated 17th October, comments requested by 4th November:
 - i. Expenses Claims Policy
 - ii. Pupil Premium Policy
 - iii. Pupil Premium Statement (2024/5 review)
 - iv. Sports Premium Statement
 - v. Whistleblowing Policy
15. Health and Safety
16. Safeguarding, Child Protection and Prevent
17. Any Other Business
18. Impacts as a result of this meeting
19. Date of Next Meeting: 9.30 am Thursday 11 December 2025 (8 month review + draft SFVS – via Teams)

Summary of Action Points from 3 July 2025 F&R meeting

Action	Name	Status
1002/25f Decarbonisation Working Party Explore LED lighting quotes and explore grant availability	WP	On-going
1004/25f Other Financial Matters / c) Capital Fund Progress car park refurbishment using Capital Fund	WP	On-going
1009/25f Any Other Business / a) Handyman Draw up list for handyman	JG/WP	Complete and on-going
1009/25f Any Other Business / b) Church use of the school hall Draw up agreement for church use of the school hall	JG/WP	On-going

Agenda item 12c) Feedback from SAC Committee meeting held on 14 October

SACC noted that since the last meeting all the training needs (early years and paediatric first aid) had now been met and the shortfall between the ECHP award and the need for a full-time TA would be resolved as this child had been awarded an external placement, however this would not be able to be taken up until a transport route had been agreed.

SACC asked F&RC to factor into the school budget the possible costs associated with complying with Martyn's Law legislation which would relate to school lockdown training and any necessary site adaptations.

FINANCE AND RESOURCES COMMITTEE

This Committee has delegated responsibility for:

1. Managing the School's financial affairs within the annual budget approved by the Governing Board.
2. Ensuring financial probity, best value and efficiency.
3. Benchmarking financial information.
4. Recruiting staff, monitoring teaching quality and monitoring staff development.
5. Through its Pay Panel considering and determining the pay and conditions of the teaching and non-teaching Staff.
6. Overseeing the Headteacher's Performance Management.
7. Ensuring proper care and maintenance of all aspects of the School site and buildings.
8. Reporting decisions and activities to the Governing Board each term.

GOVERNORS' AGREED PRIORITIES AND PLANS 2025/26

1. To be an inspirational place of learning where:
2. we facilitate opportunities so every child can flourish in a place where they are happy, respectful, kind and safe.
3. staff **well-being** and professional development is valued and supported in order to fulfil their roles, inspire others and experience personal **fulfilment**.
4. the school provides facilities that enables an **optimum learning environment**.
5. the **school plays a central role within our community** and enjoys strong **links with the church, local companies and other schools**.

School Development Plan 2025-2026

TERM	YEAR	KEY DEVELOPMENT FOCUS AREA
Term 1 Autumn 1 2025	subject Ensure teachers' subject knowledge is secure and opportunities for quality CPD are offered. BEHAVIOUR: To share with parents a consistent whole-school approach to managing emotions via the Attachment Aware Silver accreditation. INTERNET SAFETY: To ensure pupils know how to keep themselves safe online. PHYSICAL & MENTAL HEALTH: To focus on pupil and staff wellbeing. LIFE SKILLS: To continue to provide opportunities for pupils to develop their life skills, including mindfulness. DIVERSITY: To continue to plan opportunities and activities that provide exposure to diversity for all our pupils. HOLY TRINITY CURRICULUM: To embed our curriculum and continue to use Big Books to show evidence of learning in Music, Religion and World Views E and Computing Y1 – Y6.	Embed a whole school approach to developing opportunities for all to explore spirituality: To use Space Makers as a main tool to provide opportunities for pupils and staff to explore spirituality. Impact will show pupils and staff benefit from taking time to reflect, explore and focus on themselves. This may also have a positive impact on relationships with each other.
Term 2 Autumn 2 2025		Embed The Holy Trinity Way and further develop coaching practice in staff teams: To provide quality and meaningful CPD and coaching for teachers to be reflective on their own practice and enhance the learning experience for pupils. Impact will show teachers are self-aware of their teaching strategies and coaching support is provided by Heads Team to further develop teaching and learning.
Term 3 Spring 1 2026		Opportunities for pupils to produce independent writing: To ensure pupils have opportunities for extended, independent pieces of writing across the curriculum. Impact will show pupils are producing extended pieces of writing across subjects to apply skills and GPS taught in The Write Stuff lessons.
Term 4 Spring 2 2026		Embed a whole school approach to developing opportunities for all to explore spirituality: To use Space Makers as a main tool to provide opportunities for pupils and staff to explore spirituality. Impact will show pupils and staff benefit from taking time to reflect, explore and focus on themselves. This may also have a positive impact on relationships with each other.
Term 5 Summer 1 2026		Embed The Holy Trinity Way and further develop coaching practice in staff teams: To provide quality and meaningful CPD and coaching for teachers to be reflective on their own practice and enhance the learning experience for pupils. Impact will show teachers are self-aware of their teaching strategies and coaching support is provided by Heads Team to further develop teaching and learning.
Term 6 Summer 2 2026		Opportunities for pupils to produce independent writing: To ensure pupils have opportunities for extended, independent pieces of writing across the curriculum. Impact will show pupils are producing extended pieces of writing across subjects to apply skills and GPS taught in The Write Stuff lessons.