

**Holy Trinity CE Primary School, Sunningdale
Finance and Resources Committee
AGENDA**

Rescheduled

Thursday 21st October 2021

1 pm (via Microsoft Teams)

*** papers uploaded to website**

1. Welcome
2. Apologies for absence
3. Declaration of business interests
4. Agree minutes of the last meeting held on 1st July 2021 *
5. Matters arising – ***please see table attached on page 2***
6. Budget Update
 - i. 3-year Budget Plan
 - ii. School Roof
 - iii. Car Park extension updates
 - iv. Adventure Playground updates
7. Other Financial Matters:
 - i. Pupil Premium
 - ii. Sports Premium
 - iii. Recovery Premium
 - iv. SEN Budget and spend
 - v. Other sources of income/wish list
 - vi. Disposal of assets
 - vii. Catering Contract
 - viii. Covid additional cleaning
8. Governance
 - i. Governor Visits
 - ii. Governor Training Needs
 - iii. Feedback from SAC Committee (***SACC meeting being held 19/10/2021***)
 - iv. Triangulation back to SAC Committee
9. Policies *

Circulated 22 September comments requested by 4 October

 - i. Pupil Premium Policy
 - ii. Early Career Teachers Policy
 - iii. Visitors into School Policy
 - iv. Volunteers into School Policy
 - v. Whistleblowing Policy
10. Health and Safety
11. Safeguarding, Child Protection and Prevent
12. Any Other Business
13. Impacts as a result of this meeting
14. Date of Next Meeting – 9.30 am Thursday 3 March 2022

***'I know that there is nothing better for people than to be happy and to do good while they live.'* Ecclesiastes 3:12**

Summary of Action Points from 1st July 2021 F&R meeting

Action	Name	Status
766/21f Draft Update / i) 3-year Budget Plan Apply for contingency funding to cover the additional costs to support the pupil in year 5.	JG/WP	completed
768/21f Governance / ii) Governor Training Needs Book Governors onto training course in September on Monitoring Year to Date Figures.	Clerk	Completed

FINANCE AND RESOURCES COMMITTEE



This Committee has delegated responsibility for:

1. Managing the School's financial affairs within the annual budget approved by the Governing Board.
2. Ensuring financial probity, best value and efficiency.
3. Benchmarking financial information.
4. Recruiting staff, monitoring teaching quality and monitoring staff development.
5. Through its Pay Panel considering and determining the pay and conditions of the teaching and non-teaching Staff.
6. Overseeing the Headteacher's Performance Management.
7. Ensuring proper care and maintenance of all aspects of the School site and buildings.
8. Reporting decisions and activities to the Governing Board each term.

GOVERNORS' AGREED PRIORITIES AND PLANS 2021/22

1. To be an inspirational place of learning where:
2. we facilitate opportunities so every child can flourish in a place where they feel safe, **happy and confident**.
3. staff **well-being** and professional development is valued and supported in order to fulfil their roles, inspire others and experience personal **fulfilment**.
4. the school provides facilities that enables an **optimum learning environment**.
5. the **school plays a central role within our community** and enjoys strong **links with the church, local companies and other schools**.

School Development Plan 2021-2022

TERM	YEAR	KEY DEVELOPMENT FOCUS AREA
Term 1 Autumn 1 2021	CORE SUBJECTS: to continue to deliver excellent learning opportunities that result in high standards of attainment. Embed 'The Write Stuff' approach to writing across the school. Continue to use Recovery Premium to provide interventions for identified pupils. RHSE: To develop staff through CPD. Support parents if required. BEHAVIOUR: To explore a consistent whole-school approach to managing behaviours. INTERNET SAFETY: To ensure pupils know how to keep themselves safe on-line. PHYSICAL & MENTAL HEALTH: To focus on pupil and staff wellbeing. To improve sport & PE provision. LIFE SKILLS: To continue to provide opportunities for pupils to develop their life skills, including mindfulness. DIVERSITY: To continue to plan opportunities and activities that provide exposure to diversity for all our pupils. OUTDOOR LEARNING: To further develop outdoor learning opportunities to deliver a creative curriculum. CURRICULUM EVIDENCE: To use Big Books to show evidence of learning in Music, RE and Computing Y1 – Y6.	New EYFS Framework: To ensure EYFS staff are secure in knowledge of new requirements. Ensure EYFS curriculum is tailored to Holy Trinity pupils. Impact will show Reception pupils settle well and make good progress in their learning. EYFS staff are confident in EYFS framework and curriculum.
Term 2 Autumn 2 2021		Computing: To ensure consistency and coverage in computing curriculum. Provide CPD for staff. Utilise National Online Safety resources. Impact will show progression and coverage of computing curriculum provides exciting learning opportunities for pupils. Cross curricular links are explicit. Internet Safety has high profile across the school and community.
Term 3 Spring 1 2022		Phonics: To undertake a full audit of current phonics provision and resources and research available schemes. Impact will show teaching of phonics is faithful to one scheme throughout the school. Pupil attainment and application of phonics in writing is high.
Term 4 Spring 2 2022		Collective Worship: To review current provision and plan to involve pupils more. Explore ways to ensure Collective Worship expresses our vision. Impact will show Collective Worship is planned and evaluated by stakeholders and is unique to Holy Trinity. It is inclusive and inspiring resulting in high engagement and enjoyment for pupils and adults alike.
Term 5 Summer 1 2022		RHSE review: To revisit RHSE curriculum resources and CPD for staff. Pupil evaluation and input gathered. Impact will show RHSE provision is appropriate and tailored to Holy Trinity pupils. Staff feel confident to deliver the curriculum and parents are supported if they request it.
Term 6 Summer 2 2022		Creative Curriculum Review: To evaluate topics and curriculum coverage. Is it relevant and inspiring? Does it reflect the needs of Holy Trinity pupils? Impact will show curriculum design is bespoke to Holy Trinity and reflects the needs of our pupils and community.