

Holy Trinity CE Primary School, Sunningdale
Finance and Resources Committee
AGENDA

Thursday 20th October 2022
9.30 am in person at school

*** papers uploaded to website**
papers to follow

1. Welcome
2. Apologies for absence
3. Declaration of business interests
4. Agree minutes of the last meeting held on 28th June 2022 *
5. Matters arising – ***please see table attached on page 2***
6. Budget Update #
 - i. School Roof
 - ii. Car Park extension updates
 - iii. Adventure Playground updates
 - iv. Rising costs of amenities
7. Decarbonisation Site Report
8. Other Financial Matters:
 - i. SEN Budget and spend
 - ii. Club lettings
 - iii. SIMMS/Arbor
 - iv. ELSA provision
 - v. Disposal of assets
 - vi. Technology rolling replacement/updates
 - vii. Furniture requirements
 - viii. Hall refurbishment
9. Governance
 - i. Governor Visits
 - ii. Governor Training Needs
 - iii. Feedback from SAC Committee (***SACC meeting being held 12/10/2022***)
 - iv. Triangulation back to SAC Committee
10. Policies *
 - i. Governors Allowances Schemes for Paying (we call Expenses Claims Policy)
 - ii. Whistleblowing Policy
11. Health and Safety
12. Safeguarding, Child Protection and Prevent – electronic record keeping
13. Any Other Business
14. Impacts as a result of this meeting
15. Date of Next Meeting – Thursday 23rd February 2023

Summary of Action Points from 28th June 2022 F&R meeting

Action	Name	Status
817/22f Decarbonisation Report Circulate Heat Carbonisation Site Report to FGB	Clerk	Completed emailed 30/6/22
817/22f Decarbonisation Report Form Working Party to identify actions from Heat Carbonisation Report	TF/JS/WP	On-going
818/22f Other Financial Matters/ iv) ELSA Provision Investigate increasing ELSA provision	JG	Completed Item 8 iii)
818/22f Other Financial Matters/ vi) Technology rolling replacement/updates Seek quotes for upgrading whiteboards	JG/WP	Completed Item 8vi)
818/22f Other Financial Matters/ vii) Furniture requirements Investigate furniture requirements	JG/WP	Completed Item 8 vii)
818/22f Other Financial Matters/ viii) Hall refurbishment Investigate costs of hall redecoration	JG/WP	On going
819/22f Governance / ii) Governor Training Needs Invited to attend Safeguarding training on 13 September	ALL	Training Completed

This Committee has delegated responsibility for:

1. Managing the School's financial affairs within the annual budget approved by the Governing Board.
2. Ensuring financial probity, best value and efficiency.
3. Benchmarking financial information.
4. Recruiting staff, monitoring teaching quality and monitoring staff development.
5. Through its Pay Panel considering and determining the pay and conditions of the teaching and non-teaching Staff.
6. Overseeing the Headteacher's Performance Management.
7. Ensuring proper care and maintenance of all aspects of the School site and buildings.
8. Reporting decisions and activities to the Governing Board each term.

GOVERNORS' AGREED PRIORITIES AND PLANS 2021/22

1. To be an inspirational place of learning where:
2. we facilitate opportunities so every child can flourish in a place where they feel safe, **happy and confident**.
3. staff **well-being** and professional development is valued and supported in order to fulfil their roles, inspire others and experience personal **fulfilment**.
4. the school provides facilities that enables an **optimum learning environment**.
5. the **school plays a central role within our community** and enjoys strong **links with the church, local companies and other schools**.

School Development Plan 2022-2023

TERM	YEAR	KEY DEVELOPMENT FOCUS AREA
Term 1 Autumn 1 2022	CORE SUBJECTS: To continue to deliver excellent learning opportunities that result in high standards of attainment. Embed the Write Stuff approach to writing across the school. Continue to use Recovery Premium to provide interventions for identified pupils. BEHAVIOUR: To explore a consistent whole-school approach to managing behaviours. INTERNET SAFETY: To ensure pupils know how to keep themselves safe on-line. PHYSICAL & MENTAL HEALTH: To focus on pupil and staff wellbeing. To improve sport & PE provision. LIFE SKILLS: To continue to provide opportunities for pupils to develop their life skills, including mindfulness. DIVERSITY: To continue to plan opportunities and activities that provide exposure to diversity for all our pupils. OUTDOOR LEARNING: To further develop outdoor learning opportunities to deliver a creative curriculum. CURRICULUM EVIDENCE: To use Big Books to show evidence of learning in Music, RE and Computing Y1 – Y6.	Early Reading To ensure all pupils in EYFS & KS1 receive a high-quality phonics and Early Reading session that all staff delivering are confident in. Essential Letters and Sounds planning & resources used systematically. Impact will show teaching of phonics is faithful to one scheme throughout the school. Pupil attainment and application of phonics in writing is high.
Term 2 Autumn 2 2022		Religious Education: To ensure consistency and coverage in Religious Education curriculum and pupil assessment. Provide CPD for staff. Impact will show pupils' knowledge and understanding in RE is progressive and provides opportunities for deep thinking & learning. Assessment is robust and consistent.
Term 3 Spring 1 2023		Geography: To ensure consistency and coverage in Geography curriculum and pupil assessment. Provide CPD for staff. Impact will show pupils' knowledge and understanding in Geography is progressive and provides opportunities for deep thinking & learning. Assessment is robust and consistent.
Term 4 Spring 2 2023		Art: To ensure consistency and coverage in Art curriculum and pupil assessment. Provide CPD for staff. Impact will show pupils' knowledge and understanding in Art is progressive and provides opportunities for creativity and skill progression.
Term 5 Summer 1 2023		Writing: To further develop The Write Stuff approach to the teaching of writing. Ensure pupils have opportunities to apply skills taught in TWS lessons across the curriculum in extended pieces of independent writing. To Ensure pupils have met identified non-negotiables for their age and timely intervention is in place if gaps are identified. Impact will show pupils are achieving ARE and planned interventions are effective.
Term 6 Summer 2 2023		Curriculum Review: To evaluate topics and curriculum coverage. Is it relevant and inspiring? Does it reflect the needs of Holy Trinity pupils? Impact will show curriculum design is bespoke to Holy Trinity and reflects the needs of our pupils and community.