



HOLY TRINITY CE PRIMARY SCHOOL SUNNINGDALE

FINANCE AND RESOURCES COMMITTEE

**Minutes from meeting held on 14 December 2023 at 9.30 am
Via Teams**

Present: Mr B Aherne (Chair), Mrs J Griffith, Revd J Hutchinson, Mrs J Steel,
Mrs A Williamson

Not Present: Mr T Fettes, Mr N Holt, Mrs C Barnes

In Attendance: Mrs W Poulter (Bursar), Mrs C Elsasser (Clerk)

Key	
Support	To support decisions and enquiries, staff welfare, sharing and clarification of key information, training
Operational	Action towards improvement, impact and success, monitoring
Strategic	Long and short term school development, staff welfare, improving pupil outcomes and welfare requirements,
Challenge	To hold the Head to account for SDIP progress, financial decisions, learning and teaching, pupil outcomes

897/23f Welcome	Mr Aherne welcomed Governors to the meeting.
898/23f Apologies for Absence	Apologies had been received from Mr Fettes, Mr Holt and Mrs Barnes, these were accepted.
899/23f Declaration of Business Interests	None declared.
900/23f Minutes of the Last Meeting	The minutes of the last meeting held on 19 October 2023 had been distributed with the agenda. These were agreed as a true record of the meeting and would be signed.
901/23f Matters Arising	A table listing the action points from the last meeting had been distributed with the agenda. It was noted that all items were completed.
902/23f Budget Update	The budget comparison (8 month) document and SFVS had been distributed with the agenda.
i) 8 month review	Mr Aherne noted that the budget was on-track with a positive 8K carry forward predicted at year end.
	He recommended acceptance of the budget as presented and thanked Mrs Poulter for all the work she put in to keep the Governors updated of the financial situation

'I know there is nothing better for people than to be happy and to do good while they live.'
Ecclesiastes 3:12



	It was noted that a member of the educational support staff was leaving that day. School would not be replacing them so savings would be seen in this budget line.
	Mrs Williamson also congratulated Mrs Poulter on her work.
	All were in agreement of the 8 month budget as presented.
	ii) SFVS Mr Aherne asked if the Committee were happy with the SFVS return as presented. Mrs Poulter noted that the figures would need to be updated in January before the final submission was made and would therefore be 9 month rather than 8 month figures.
	All were in agreement with the SFVS return as presented.
	903/23f Any Other Urgent Business i) Car Park Mrs Poulter noted that she and the Chair of Governors had met with a member of Sunningdale Parish Council, in the expectation that they would be finalising details of the funding promised. However they discovered that it needs to be reconsidered at the February Council meeting and that Mrs Griffith and Mr Fettes had been asked to attend this. Evidence in the form of figures were now needed and photographs showing that it was not possible for staff to walk from the London Road car park.
	Mrs Griffith noted that school would be exploring other funding avenues.
	ii) Boiler Mrs Poulter noted that another issue had arisen with the boiler and this had been resolved.
	She noted that the Diocese had started investigating replacing the boiler, in the meantime the current system was working at present.
	904/23f Date of Next Meeting 9.30 am Thursday 14 March 2024 – 11 month review.
	9.38 am Meeting concluded.