

Holy Trinity CE Primary School, Sunningdale
Finance and Resources Committee
AGENDA

Thursday 7 July 2026

9.30 am via Teams

*** paper uploaded to website**

paper to follow

1. Welcome
2. Apologies for absence
3. Declaration of business interests
4. Agree minutes of the last meeting held on 7 May 2026 *
5. Matters arising from the last two meetings – **see table attached on page 2**
6. Budget Update
 - a) Review of 13th month 2025/26 budget comparison *
 - b) 3 month review *
7. Renewal of 99-year lease * **documents circulated 16 June all available on website**
8. Caretaker property
9. Car Park resurfacing and gates
10. Decarbonisation Working Party – window replacement in hall and corridor (Hall refurbishment)
11. Other Financial Matters:
 - a) Extracurricular provision costs
 - b) Telephones
 - c) Capital fund - Car park/electric gates/technology for pupils
 - d) Governors' IT Fund
 - e) PTA funds
12. Governance
 - a) Governor Visits
 - b) Governor Training Needs
 - c) Feedback from SAC Committee meeting on 23 June **(see page 2)**
 - d) Triangulation back to SAC Committee
13. Policies
 - a) circulated 6 May, comments requested by 21 May:
 - i. Lettings Policy
 - ii. Safer Recruitment Policy
 - iii. Allergy and Anaphylaxis Procedures Policy
14. Health and Safety
 - a) Buildings condition survey
 - b) Future plan for heatwaves
 - c) OPM in trees
 - d) Tree maintenance
15. Safeguarding, Child Protection and Prevent
16. Any Other Business
17. Impacts as a result of this meeting
18. Date of Next Meeting: to be set at September 2026 FGB Admin meeting.

Summary of Action Points from 7 May 2026 F&R meeting

Action	Name	Status
1061/26f Matters Arising Carry forward and review all action points from 12 March meeting at 7 July meeting	Clerk	Agenda item 5

Summary of Action Points carried forward from 12 March 2026 F&R meeting

Action	Name	Status
1045/26f Caretaker Role and Property Discuss Mrs Hill's situation with the Diocese	JH	ongoing
1046/26f Car Park resurfacing and gates Circulate 3 quotes via email re car park and gates for committee decision	WP	ongoing
1047/26f Decarbonisation Working Party – window replacement in hall and corridor Circulate 3 quotes via email re window replacement for committee decision	WP	ongoing
1049/26f Other Financial Matters / a) Extra Curricular Provision Costs Investigate switching parental contributions from Parent Pay to Arbor	WP	ongoing
1049/26f Other Financial Matters / d) Governors' IT Fund Produce an IT fund thermometer showing target for parents	JG	ongoing
1052/26f Health and Safety Task handyman to adjust fire doors as required	WP	ongoing
1056/25f Date of Next Meeting Circulate email re rescheduling 9 July meeting	Clerk	Email circulated 17 March – meeting confirmed for 7 July via Teams

Agenda item 12c) Feedback from SAC Committee meeting held on 23 June 2026

Minute 1620/26s e) Triangulation back to F&R

SACC wanted to flag to F&RC that school would be losing a pupil with associated high needs funding next term and that Year 2 might be down one pupil and both these things would impact income received.

SACC requested that F&R Committee explore costs of installing air conditioning in each classroom in order to future proof the school and gather cost/room figures.

FINANCE AND RESOURCES COMMITTEE

This Committee has delegated responsibility for:

1. Managing the School's financial affairs within the annual budget approved by the Governing Board.
2. Ensuring financial probity, best value and efficiency.
3. Benchmarking financial information.
4. Recruiting staff, monitoring teaching quality and monitoring staff development.
5. Through its Pay Panel considering and determining the pay and conditions of the teaching and non-teaching Staff.
6. Overseeing the Headteacher's Performance Management.
7. Ensuring proper care and maintenance of all aspects of the School site and buildings.
8. Reporting decisions and activities to the Governing Board each term.

GOVERNORS' AGREED PRIORITIES AND PLANS 2025/26

1. To be an inspirational place of learning where:
2. we facilitate opportunities so every child can flourish in a place where they are happy, respectful, kind and safe.
3. staff **well-being** and professional development is valued and supported in order to fulfil their roles, inspire others and experience personal **fulfilment**.
4. the school provides facilities that enables an **optimum learning environment**.
5. the **school plays a central role within our community** and enjoys strong **links with the church, local companies and other schools**.

School Development Plan 2025-2026

TERM	YEAR	KEY DEVELOPMENT FOCUS AREA
Term 1 Autumn 1 2025	CORE SUBJECTS: to continue to deliver excellent learning opportunities that result in high standards of attainment. Ensure teachers' subject knowledge is secure and opportunities for quality CPD are offered. BEHAVIOUR: To share with parents a consistent whole-school approach to managing emotions via the Attachment Aware Silver accreditation. INTERNET SAFETY: To ensure pupils know how to keep themselves safe on-line. PHYSICAL & MENTAL HEALTH: To focus on pupil and staff wellbeing. LIFE SKILLS: To continue to provide opportunities for pupils to develop their life skills, including mindfulness. DIVERSITY: To continue to plan opportunities and activities that provide exposure to diversity for all our pupils. HOLY TRINITY CURRICULUM: To embed our curriculum and continue to use Big Books to show evidence of learning in Music, Religion and World Views E and Computing Y1 – Y6.	Embed a whole school approach to developing opportunities for all to explore spirituality: To use Space Makers as a main tool to provide opportunities for pupils and staff to explore spirituality. Impact will show pupils and staff benefit from taking time to reflect, explore and focus on themselves. This may also have a positive impact on relationships with each other.
Term 2 Autumn 2 2025		Embed The Holy Trinity Way and further develop coaching practice in staff teams: To provide quality and meaningful CPD and coaching for teachers to be reflective on their own practice and enhance the learning experience for pupils. Impact will show teachers are self-aware of their teaching strategies and coaching support is provided by Heads Team to further develop teaching and learning.
Term 3 Spring 1 2026		Opportunities for pupils to produce independent writing: To ensure pupils have opportunities for extended, independent pieces of writing across the curriculum. Impact will show pupils are producing extended pieces of writing across subjects to apply skills and GPS taught in The Write Stuff lessons.
Term 4 Spring 2 2026		Embed a whole school approach to developing opportunities for all to explore spirituality: To use Space Makers as a main tool to provide opportunities for pupils and staff to explore spirituality. Impact will show pupils and staff benefit from taking time to reflect, explore and focus on themselves. This may also have a positive impact on relationships with each other.
Term 5 Summer 1 2026		Embed The Holy Trinity Way and further develop coaching practice in staff teams: To provide quality and meaningful CPD and coaching for teachers to be reflective on their own practice and enhance the learning experience for pupils. Impact will show teachers are self-aware of their teaching strategies and coaching support is provided by Heads Team to further develop teaching and learning.
Term 6 Summer 2 2026		Opportunities for pupils to produce independent writing: To ensure pupils have opportunities for extended, independent pieces of writing across the curriculum. Impact will show pupils are producing extended pieces of writing across subjects to apply skills and GPS taught in The Write Stuff lessons.