

Holy Trinity Church of England (VA) Primary School



Believe • Achieve • Inspire •

DSL SAFEGUARDING REPORT TO THE GOVERNING BOARD OF Holy Trinity Church of England Primary School Autumn Term 2024 J. Griffith

Chair of the Governing Board: T.Fettes
Safeguarding Governors: Rev. Jon Hutchinson & Aileen Boaler

SCHOOL VISION

At Holy Trinity Church of England Primary School our Christian vision shapes all we do.

*"I know that there is nothing better for people than to be happy and to do good while they live."
Ecclesiastes 3:12.*

Our vision is to be an inspirational place of learning where:

- we facilitate opportunities so every child can flourish in a place where they feel safe, **happy and confident**.
- staff **well-being** and professional development is valued and supported in order to fulfil their roles, inspire others and experience personal **fulfilment**.
- the school provides facilities that enables an **optimum learning environment**.
- the **school plays a central role within our community** and enjoys strong **links with the church, local companies and other schools**.
- we create a culture of vigilance to safeguard all children

Date of report: 03/10/24

Name of designated safeguarding leaders: **Jo Griffith, Carmel Barnes, Fiona Fargher, Stacey Harding**

Name of nominated governors for safeguarding: **Aileen Boaler & Rev Jon Hutchinson (including Filtering & Monitoring of IT systems)**

Date the single central record was last checked by a senior member of staff: **18/09/24 (Jo Griffith, Aileen Boaler & Jon Hutchinson)**

Training and safeguarding updates

Role	Number of people	Date of training	Course attended
Headteacher	1	23 rd October 2024	Safer Recruitment
all staff	23	September 24	KCSIE 2024 Part 1
all governors & DSLs	14	by 17 th September 2024	KCSIE 2024 – whole document
All staff	23	September 24	National College Online – Annual Safeguarding Training 2024-25
Safeguarding Governor	1	18 th September 2024	The Safeguarding Governor Role (AfC)
Teachers	12	11 th June 2024	Internet Safety (Sharon Girling)
DSLs	4	October, April & June	DSL network (AfC)
Headteacher/DSL	1	21 st November 2023	Advanced Certificate in Safeguarding for DSL in Primary School
All staff & Governors	37	November 2023	Prevent Awareness refresher (DfE)
Headteacher & DSL	2	31 st October 2023	Multi-Agency Threshold Guidance (AfC)
Governor	3	18 th October 2023	Safeguarding for Governors Training
Governor	2	18 th	
Headteacher/DSL	1	4 th October 2023	Web filtering for DSL (LGFL)
Teaching Assistants & Admin Staff	17	16 th March 2023	CPOMS (Headteacher)
Teaching staff	6	21 st February 2023	CPOMS (Headteacher)
Headteacher (& DSL)	1	6 th February 2023	DfE – KCSIE Low Level Concerns
Assistant Headteacher (& DSL)	1	9 th December 2022	Safer Recruitment
DSLs	4	7 th December 2022	CPOMS
DSLs	4	7 th November 2022	DSL Network updates (RBWM)
DSL	1	10 th October 2022	AfC Annual Safeguarding Conference

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All governors	10	Summer term 2021	Prevent online home office training
All staff	30	Autumn 2021	Prevent online home office training
Governors (J.Sharland & J.Steel)	2	3 rd November 2021 2 nd November 2022	New Governors Induction Part 4 – Safeguarding, the Governors Role (RBWM)

Safer Recruitment (at least one leadership postholder to be trained every 2 years)

Role	Date of training	Course attended
Chair of Governors	01.12.16	Safer Recruitment provided by RBWM
Headteacher	01.02.18	Safer Recruitment provided by RBWM
School Bursar (also completes SCR)	01.02.18	Safer Recruitment provided by RBWM
Headteacher	28.03.19	Safer Recruitment provided by RBWM
Assistant Headteacher (& DSL)	11.12.20	Safer Recruitment provided by RBWM
2 x governors	30.06.21	Safer Recruitment provided by RBWM
Assistant Headteacher (& DSL)	09.12.22	Safer Recruitment provided by RBWM
Headteacher	23.10.24	Safer Recruitment by National College

PREVENT training

Role	Number of people	Date of training	Course attended
All staff & Governors	42	Autumn 2023	Prevent Refresher
All teaching staff & Teaching Assistants & office staff	32	Autumn 2021	online Prevent e-learning training course (HM Government)
All Governors	10	Summer term 2021	
all teaching staff	12	19/01/16	provided by Headteacher as trained Prevent leader for the school
Teaching Assistants	13	02/03/16	
all teaching staff and Governors	20	23/01/18	online Prevent e-learning training course (HM Government)

Vulnerable pupils (as of 23/10/24)

	Number of pupils
Children with an education, health and care (EHCP) plan or statement of SEN	EHCP: 1 (2 in draft form) SEN excluding EHCP: 22
Looked after/adopted children	3

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Attendance and exclusions September 2023 – September 2024

	Number
Suspensions	4
Permanent exclusions	1
Attendance rate	2023-24 academic year: 96.4%
Number of pupils being persistently absent	6.4% (2023-4)

Referrals and incidents October 2023 – October 2024

	Number
Allegations made against staff	1
Whistleblowing (reports against staff)	0
Referrals to LADO	1 (Safeguarding Governor & DSL involved)
Safeguarding referrals into SPA	0
Reported bullying incidents	2
Reported online safety incidents	0
Reported racist incidents	1
Number of extremist concerns	0
Number of female genital mutilation concerns	0
Number of forced marriage concerns	0

Approval and review dates of relevant policies and procedures

Policy	Date of last review	Date of next review
Safeguarding and Child Protection	September 2024	September 2025
Internet Safety	March 2023	March 2026
Managing Allegations of Abuse Against Staff	November 2023	November 2026
Managing Allegations Against Other Pupils	November 2021	November 2024
Anti-Bullying	July 2024	July 2027
Behaviour	February 2024	February 2027

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Health and Safety	March 2023	March 2025
Safer Recruitment	March 2024	March 2025
Staff Code of Conduct	March 2024	March 2026
Whistleblowing	November 2023	November 2024
Volunteers into school	November 2021	November 2024
Visitors into school	November 2021	November 2024
Prevent	November 2021	November 2024
Staff Induction Policy	November 2023	November 2026

Strengths

- Use of CPOMS as our procedure for staff to report concerns & DSLS to record actions etc
- Acting on concerns in a timely manner
- Record keeping
- ELSA support in school
- Online safety information for parents – updates in newsletters and on website.
- Behaviour – 'exemplary'
- Sharing information with staff – KCSIE, Holy Trinity Cue Card, training
- Safeguarding procedures and information for parents, volunteers and visitors (see leaflets and policy)
- Staff Handbook is a very comprehensive code of conduct pack for all staff
- Staff induction file and procedure
- Monthly (or more frequently if required) DSL update meetings internally

Areas to develop 2024-25	Actions to achieve this	Action Completed
• Train new safeguarding Governor	• Safeguarding Governor to attend training	• Completed on 18/09/24
• Procedures for Filtering & Monitoring IT systems	• Negotiate replacing Sophos in order to ensure monitoring reports are generated and received.	•
• Regular Governor reviews of the SCR and safeguarding procedures	• Continue to plan termly reviews with safeguarding governors	•
Areas to develop 2023-24	Actions to achieve this	Action Completed
• Have a secure, up-to-date understanding of staff's confidence in safeguarding	• Staff audit in autumn term to ascertain staff understanding and confidence • Staff audit in skill and knowledge	• Complete – actioned in staff meetings

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Procedures for Filtering & Monitoring IT systems	- Complete audit - Action points from audit	On-going
Regular Governor reviews of the SCR and safeguarding procedures	Continue to plan termly reviews with safeguarding governors	Ongoing every year
Areas to develop 2022-23	Actions taken to achieve this	Action Completed
Electronic record keeping	Explore CPOMS	Completed – in place since February 2023. Staff trained.
Develop the role and profile of the Designated Teacher for Looked After and Previously Looked After pupils (LAC/PLAC)	- Designated teacher to receive further training - Provide training for staff in school	Fiona Fargher (SENDSCO) is our Designated Teacher. Training on-going and sharing with staff.
LA to undertake safeguarding audit	LA to visit HT to audit safeguarding procedures and records to ensure safeguarding is effective	- Visit took place 16/11/22 - Actions highlighted on audit – shared with DSLs and Safeguarding Governors. All suggested actions complete.