

Holy Trinity CE Primary School
Notes for the 2026/27 Budget Submission

Funding

- Funding is based on a formula set by the Local Authority and is based on 207 pupils.
- We have a deficit of £44,128 this year, which is higher than we'd hoped for.

Expenditure

- Teaching Staff costs are higher this year and include a 3% pay award plus annual incremental award.
- Support Staff costs are lower this year as we no longer have an in house cleaner/caretaker. We have also included a 3% pay award.
- Slight decrease in energy costs.
- Most other costs are relatively flat or are controlled out of the borough.
- The headteacher has confirmed that the expenditure is focussed around the school development plan.

I request your approval of the deficit budget based on the assumptions and summary above.

To follow, you will be receiving Deficit Recovery Plan documents that need to be approved and signed by the Governing Board and submitted to RBWM by 31/05/26.

Funding Detail

Income is largely fixed by the government and borough through pupil numbers and school demographics. There is a significant amount of detail behind the funding formulas so this document will highlight areas of changes and their impact. The funding for this year is based on 207 pupils.

Formula Funding: This year's budget share has increased by £32,681.

Other income: Included are the school lettings and income from school trips (these trip costs are netted off in the expenses section). We have included a parent donation.

As with previous year I will reiterate that going forward this must be a key area for the school to focus energy on. With the continued increase in expenses and uncertainty about funding the school must identify ways to utilise the facilities to generate additional revenue.

Brought Forward: This year our deficit is £44,128 which is higher than we had hoped/anticipated.

Expenditure Detail

Staffing

Expenditure is dominated by staffing related costs. As mentioned previously our approach to staffing, staff replacement and staff cover have a significant impact on our finances. Detailed staff assumptions can be found at the end of this document.

Teaching Staff: We have been advised to allow for a 3% pay increase for teaching staff from September and have included performance increases in our assumptions. It is still our aim to replace teachers leaving the school with teachers paid on a lower pay scale whilst still maintain the quality of teaching.

Supply Staff: It is hoped to cover supply in house as much as possible.

Educational Support Staff, Premises Staff, Admin and Lunchtime Controller: We have been advised to allow for a 3% pay increase for support staff from April. This is lower than previous years as we have changed from an inhouse cleaner/caretaker to a cleaning company (costs included within cleaning and caretaking).

Indirect Employee Exp: Lower than last year as we are not purchasing teacher supply insurance this year.

Training: Predicted to remain the same as last year.

Insurance: Provided by the borough as a set amount.

Premises

Building Maintenance: No building projects have been budgeted for.

Ground Maintenance: Includes the cost of the tree maintenance contract.

Cleaning and Caretaking: Includes the cost of the new cleaning company contract.

Other Occupation Costs: Refuse collection and borough costs for insurance and premises insurance.

Supplies & Services

Curriculum: Slight increase from last year.

ICT: Slight increase from last year.

Admin: Covers all administration stationery, telephone, staff catering supplies, lease of photocopier, staff teaching resources.

Insurance: Borough insurance for school trips and off site visits.

Catering Supplies: Predicted to remain the same as last year.

RBWM Curriculum Bought In Services: Slight increase from last year.

RBWM Other Bought In Services: Essential services bought from the borough such as payroll, bursar support, ICT and governor support which has increased slightly this year.

Contingency: We have not planned for a contingency as we are predicting the need of a licensed deficit loan.

Teaching Staff Assumptions – (at rates in line with Pay Panel Minutes)

1 full time Head Teacher leadership scale 21.

1 Assistant Headteacher paid on leadership scale 7 for 2 terms and leadership scale 8 for 4 terms.

1 Assistant Headteacher paid on leadership scale 4 for 2 terms and leadership scale 5 for 4 terms.

1 full time teachers paid on upper pay scale 3 for 6 terms.

1 part time teacher 0.7 paid on upper pay scale 3.

1 full time teacher paid on main scale 5 for 2 terms and main scale 6 for 4 terms.

1 part time teacher 0.6 paid on upper pay scale 3.

1 part time teacher 0.4 paid on upper pay scale 3.

1 part time teacher 0.7 paid on upper pay scale 1.

1 part time teacher 0.7 paid on main scale 6 for 2 terms and upper pay scale 1 for 4 terms.

1 part time teacher 0.2 paid on main scale 6.

1 part time teacher 0.3 paid on main scale 6.

1 part time teacher 0.3 paid on upper pay scale 1.

Support Staff Assumptions – (at rates in line with Pay Panel Minutes)

Teaching Assistants cover 236 hours per week.

Lunchtime Controllers cover 5 hours per week.

School Secretary employed for 35 hours per week.

School Bursar employed for 20 hours per week.

Clerk to Governors

2026-27 Budget (April YE)

		2024-25 Final Outturn	2025-26 Final Outturn	2026-27 Budget
Funding				
Formula funding		982,902	1,063,061	1,126,787
Pupil Premium		25,974	17,365	20,050
High Needs Top Up		30,353	43,507	19,640
Catch-Up Funding		1,646		
Sports Grant		17,810	16,316	17,810
UFSM		35,051	43,885	36,551
MSAG/CSBG/Grant		24,575	10,074	
Teachers		16,687		
Pay/Pension Grant		20,427		
Nat Ins Grant			20,971	
Other income		114,721	103,925	77,745
Brought Forward		5,560	-29,433	-44,128
Total funding		1,275,886	1,289,671	1,254,455
Expenditure				
Staffing costs				
teaching staff	E01	646,015	702,612	727,247
supply staff	E02	1400		
education support staff	E03	225,861	213,865	221,805
premises staff	E04	36,758	38,592	
admin	E05	68,099	70,008	75,771
lunchtime controllers	E07	5,861	4,303	4,474
		983,994	1,029,380	1,029,297
indirect employee exp	E08	30,751	799	1,130
training	E09	2,427	4,234	4,000
insurance	E10 + E11	6,085	6,147	2,226
sub total		1,023,257	1,040,560	1,036,653
Premises				
building maintenance	E12	61,234	42,975	27,800
grounds maintenance	E13	7,753	12,874	12,903
cleaning & caretaking	E14	3,414	3,416	26,299
water & sewerage	E15	583	337	500
energy	E16	14,875	21,060	22,000
other occupation costs	E18	5,839	5,843	2,024
sub total		93,698	86,505	91,526
Supplies and services				
curriculum	E19	69,369	80,480	81,500
ICT	E20	22,447	28,760	28,495
admin	E22	7,919	7,396	7,759
other insurance	E23	5,969	7,653	7,653
catering supplies	E25	46,720	49,233	44,130
curriculum bought in	E27	13,429	13,049	13,344
other bought in	E28	22,411	20,163	20,305
Predicted c/forward	B102	0	0	
sub total		188,264	206,734	203,186
Total expenditure	B	1,305,319	1,333,799	1,331,365
Year end C/forward	A-B	-29,433	-44,128	-76,910

