

Holy Trinity Church of England Primary School



Believe. Achieve. Inspire.
Chair of the Governing Board: T.Fettes

DSL SAFEGUARDING REPORT TO THE GOVERNING BOARD OF Holy Trinity Church of England Primary School Autumn Term 17th September 2021 J. Griffith

'I know that there is nothing better than to make people happy and to do good while they live' Ecclesiastes 3:12

To be an inspirational place of learning where:

- we facilitate opportunities so **every child** can flourish in a place where they feel safe, happy and confident.
- **staff** well-being and professional development is valued and supported in order to fulfil their roles, inspire others and experience personal fulfilment.
- the school provides facilities that enable an optimum learning **environment**.
- the school plays a central role within our **community** and enjoys strong links with the church, local companies and other schools.

Holy Trinity C.E. Primary School
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Date of report: 17/09/21

Name of designated safeguarding leaders: **Jo Griffith, Carmel Barnes, Fiona Fargher, Stacey Harding**

Name of nominated governors for safeguarding: **Dolapo Ogunbawo & Rev Jon Hutchinson**

Date the single central record was last checked by a senior member of staff: **17.09.21 (Jo Griffith)**

Training and safeguarding updates since September 2020

Role	Number of people	Date of training	Course attended
<i>all staff</i>	30	<i>4th September 2021</i>	<i>KCSIE 2021 update part 1& Annex A</i>
<i>all governors</i>	10	<i>by 21st September 2021</i>	<i>KCSIE 2021 update part 1& Annex A</i>
<i>Safeguarding governors and DSLs</i>	6	<i>September 2021</i>	<i>KCSIE 2021 Part 2</i>
<i>DSLs</i>	4	<i>19th October 2020 1st March 2021 28th June 2021 18th October 2021</i>	<i>DSL Network updates (RBWM)</i>
<i>All governors</i>	10	<i>Summer term 2021</i>	<i>Prevent online home office training</i>
<i>All staff</i>	30	<i>Autumn 2021</i>	<i>Prevent online home office training</i>
<i>Governor (D.Ogunbawo, T.Fettes & A.Prince)</i>	3	<i>16th June 2021</i>	<i>New Governors Induction Part 4 – Safeguarding, the Governors Role (RBWM)</i>
<i>Governors (T.Fettes & A.Williamson)</i>	2	<i>30th June 2021</i>	<i>Safer Recruitment 1RBWM</i>
<i>Assistant Headteacher & DSL</i>	1	<i>11th December 2020</i>	<i>Safer Recruitment - RBWM</i>

Safer Recruitment

Role	Date of training	Course attended
<i>Deputy Headteacher</i>	<i>06.07.16</i>	<i>Safer Recruitment provided by RBWM</i>
<i>Chair of Governors</i>	<i>01.12.16</i>	<i>Safer Recruitment provided by RBWM</i>
<i>Headteacher</i>	<i>01.02.18</i>	<i>Safer Recruitment provided by RBWM</i>
<i>School Bursar (also completes SCR)</i>	<i>01.02.18</i>	<i>Safer Recruitment provided by RBWM</i>
<i>Headteacher</i>	<i>28.03.19</i>	<i>Safer Recruitment provided by RBWM</i>
<i>Assistant Headteacher</i>	<i>11.12.20</i>	<i>Safer Recruitment provided by RBWM</i>
<i>2 x governors</i>	<i>30.06.21</i>	<i>Safer Recruitment provided by RBWM</i>

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PREVENT training

Role	Number of people	Date of training	Course attended
All teaching staff & Teaching Assistants & office staff	32	Autumn 2021	online Prevent e-learning training course (HM Government)
All Governors	10	Summer term 2021	
all teaching staff	12	19/01/16	provided by Headteacher as trained Prevent leader for the school
Teaching Assistants	13	02/03/16	
all teaching staff and Governors	20	23/01/18	online Prevent e-learning training course (HM Government)

Vulnerable pupils (as of 06/10/21)

	Number of pupils
Children with an education, health and care (EHCP) plan or statement of SEN	EHCP: 7 SEN excluding EHCP: 19
Looked after/adopted children	1

Attendance and exclusions since September 2020

	Number
Suspensions	0
Permanent exclusions	0
Attendance rate	2018-19 96.32% 2019-20 (March) 96.01% 08/03/21 – 22/06/21 – 96.5%
Number of pupils being persistently absent	6.6% (2020-21)

Referrals and incidents October 2020 – October 2021

	Number
Allegations made against staff	0
Whistleblowing (reports against staff)	0

Referrals to LADO	0
Child protection referrals	0
Reported bullying incidents	1
Reported online safety incidents	0
Reported racist incidents	2
Number of extremist concerns	0
Number of female genital mutilation concerns	0
Number of forced marriage concerns	0

Approval and review dates of relevant policies and procedures

Policy	Date of last review	Date of next review
Safeguarding and Child Protection	<i>September 2021</i>	<i>September 2022</i>
Internet Safety	<i>March 2020</i>	<i>March 2023</i>
Managing Allegations of Abuse Against Staff	<i>November 2020</i>	<i>November 2023</i>
Managing allegations against other pupils	<i>November 2021</i>	<i>November 2024</i>
Anti-bullying	<i>July 2021</i>	<i>July 2024</i>
Behaviour and Discipline	<i>November 2020</i>	<i>November 2023</i>
Health and safety	<i>March 2021</i>	<i>March 2023</i>
Safer Recruitment	<i>March 2021</i>	<i>March 2022</i>
Staff Discipline, Conduct and Grievance	<i>November 2019</i>	<i>November 2022</i>
Whistleblowing	<i>November 2021</i>	<i>November 2022</i>
Volunteers into school	<i>November 2021</i>	<i>November 2024</i>
Visitors into school	<i>November 2021</i>	<i>November 2024</i>
Prevent	<i>November 2021</i>	<i>November 2024</i>
Strengths		
<i>Procedures for staff to report concerns</i> <i>Acting on concerns in a timely manner</i> <i>Record keeping</i>		

- ELSA support in school
- Online safety information for parents – updates in newsletters and on website. Members of National Online Safety
- Behaviour – ‘exemplary’
- Sharing information with staff – KCSIE, Holy Trinity Cue Card, training
- Safeguarding procedures and information for parents, volunteers and visitors (see leaflets and policy)
- Staff Handbook is a very comprehensive code of conduct pack for all staff
- New staff induction file and procedure
- Monthly (or more frequently if required) DSL update meetings internally

Areas to develop	Actions to achieve this
DSL job description	DSLs to receive job description, sign & save in personal file
Develop the role and profile of the Designated Teacher for Looked After and Previously Looked After pupils (LAC/PLAC)	- Designated teacher to receive further training - Governors to ratify new policy for LAC/PLAC in autumn 2021 - Annual report to Governors on LAC/PLAC autumn 2021 - Provide training for staff in school
Link Governors allocated for Safeguarding and for LAC/PLAC	Handover governor safeguarding responsibility
Have a secure, up-to-date understanding of staff's confidence in safeguarding	- Staff audit in autumn term to ascertain staff understanding and confidence - Staff audit in skill and knowledge
Regular Governor reviews of the SCR and safeguarding procedures	Plan termly reviews with safeguarding governors
Ensure checks on supply staff are secure	Compile written procedure for office staff to follow when supply staff are in school