

Governor Visits

Date:	Governor & Role:	Area of focus:	Staff member & role:	Next steps/actions:	
28/06/23	Jonathon Sharland	Attendance	Sarah Lawson Admin Officer	•	•
24/05/23	Revd. Jon Hutchinson	Safeguarding	Carmel Barnes DSL	- Checking staff know how to report a concern on CPOMS - SCR check	• complete
01/03/23	Revd. Jon Hutchinson and Dr Dolapo Ogunbawo	Safeguarding	Jo Griffith DSL	CPOMS intro for staff	• complete
29/11/22	Jo Taylor SEND link (Aileen Boaler)	SEND	Fiona Fargher SEND Co	- F&R to budget for staff absence - ELSA support	• Complete
29/11/22	Jo Taylor RHSE Link (Aileen Boaler)	RHSE	Fiona Fargher RHSE Lead	- Big Book look following from visit 25/1/21 - RHSE Curriculum	• Complete
23/11/22	Andrea Williamson English Lead	English: Writing	Stacey Harding English Lead	Share 2022 KS2 SATs results with community?	• ongoing
21/11/22	Jo Taylor EYFS Link (Aileen Boaler)	ELS phonics	Su Tomes EYFS teacher/ Phonics Lead	Track progress of pupils attainment in phonics at end of EYFS & Y1 Phonics Screening June 2023	• complete
17/11/22	Jo Steel Computing Link	Computing	Jo Griffith Headteacher	- Establish EYFS key skills in computing - Teacher CPD in assessment of computing	• complete
08/11/22	Andrea Williamson Admissions Committee Chair	Admissions policy and procedures	Sarah Lawson Admissions Officer	- Continue to ensure all procedures and required processes are in place - Ratify Admissions Policy	• complete

20/10/22	Aileen Boaler Maths Link	Maths	Michelle Wallbanks Lizzie Neale Maths Leads	- Maths on LTPs - White Rose used consistently - EYFS maths planning	• complete
05/10/22	Revd. Jon Hutchinson and Dr Dolapo Ogunbawo	Safeguarding	Jo Griffith DSL	- Feedback from LA Safeguarding Review that will take place on 18/01/23 - Termly Safeguarding visit from Safeguarding Governors	• complete
05/07/22	Jo Taylor EYFS link	EYFS provision	Su Tomes EYFS Lead	Continue to monitor EYFS provision and successful transition for Autumn 2022	• complete
23/06/22	Andi Williamson Admissions Chair	Admissions procedures	Sarah Lawson Admissions Officer	No further actions.	-
25/05/22	Revd. Jon Hutchinson and Dr Dolapo Ogunbawo	Safeguarding	Jo Griffith DSL	Ensure safeguarding is on the agenda at all meetings (TAs and Teachers) going forward to ensure it is at the forefront of everyone's mind.	• Safeguarding on all meeting agendas
16/05/22	Full Governing Board	Holy Trinity Curriculum	Jo Griffith Headteacher	Plan for a focus workshop annually and invite Subject Leaders	• Proposed date in place
17/03/22	Jo Taylor & Belle Moss Pastoral link	Pastoral Hub/ELSA provision	Anita Titre (Pastoral Support)	Visit in person to Pastoral Hub	• complete
15/02/22	Jo Steel Computing Link	Computing curriculum	Jo Griffith Computing Lead	- Develop assessment in computing - Computing in EYFS - Review computing Big Books - Staff questionnaire - Collect ARE data in computing end of summer term	• complete
26/01/22	Jon Hutchinson & Dolapo Ogunbawo	Safeguarding (SCR check & procedures)	Jo Griffith DSL	- Check retention time for SCR with LA - Agree termly visit dates	• LA confirmed only current SCR should be retained. Personnel files should be retained for 7 years.

07/12/21	Andi Williamson English Link	The Write Stuff & Phonics in KS1	Stacey Harding & Anna Prince English Leads	- Monitor writing standards going forwards to monitor impact of TWS - Peer to peer teaching support (observing peers teach) - Further CPD for teaching staff	- Internal moderation - Cluster moderation - Awaiting notification of LA moderation - CPD funding agreed at F&R for future INSET
25/11/21	Jo Taylor SEND Link	SEND	Fiona Fargher (SENCO)	- Financial support for ELSA role going forward - Consideration of negating impact of staff absence/pandemic on SEND planned interventions	- Via F&R - See risk assessments
25/11/21	Jo Taylor RHSE Link	RHSE	Fiona Fargher RHSE Lead	- This visit was an introduction to RHSE - Look at Big Books next visit	29/11/22
23/11/21	Jo Taylor EYFS Link	EYFS	Su Tomes EYFS Lead	- Introduction to revised EYFS Framework - Financial planning for staffing absences	On-going via F&R
26/06/21	Aileen Boaler Maths Link	Maths	Beth Cullen Maths Lead	- Progress and attainment in maths throughout school closure - Maths planning on LTPs - White Rose SOW used across the school?	On-going
26/05/21	Andi Williamson English Link	The Write Stuff	Stacey Harding & Anna Prince English Leads	Monitor writing standards going forwards to monitor impact of TWS	On-going – report to FGB Nov '21
25/05/21	Jo Taylor EYFS Link	EYFS	Su Tomes EYFS Lead	- EYFS staffing for September (recruitment) - Wellbeing of staff - New EYFS adaptations for new framework from September 2021	- Complete - On-going - On-going
January & February 2021	Belle Moss & Mark Lomax	Remote Learning Provision	Jo Griffith Headteacher	- Use of Teams once schools return - Remote teaching for KS1 and SEND	completed
16/10/20	Tim Fettes	Health & Safety – COVID procedures	Jo Griffith Headteacher	- Include record of amendment of COVID risk assessment - Outside parties updating risk assessments as and when necessary	- Complete and on-going - Complete and on-going
13/05/20	Tim Fettes	Health and Safety	Wendy Poulter	Installation of kick boards on new doors	completed

	Health and Safety		Bursar		
08/02/20	Revd Jon Hutchinson Safeguarding Links	SCR and Safeguarding	Jo Griffith Headteacher	Continue with record keeping	Complete
19/02/20	Tim Feters Health and Safety	Health and Safety	Wendy Poulter Bursar	Locks for new doors	Completed
24/02/20	Jo Taylor & Peter Grover EYFS Links	EYFS	Su Tomes EYFS Lead	- External Wi-Fi speaker - Phonics teaching at Dreamcatchers	- Completed - On-going
22/11/19	Belle Moss Wellbeing	Pastoral Hub – impact on pupil wellbeing & learning	Anita Titre ELSA	Items for Pastoral Hub to be placed on Wishing Tree	Not completed
02/12/19	Stephanie Hynard	Music	Michelle Wallbanks Music Lead	Clarification of budget allocation for music	Completed
23/10/19	Andrea Williamson & Barry Aherne RE Links	RE	Carmel Barnes RE Lead	- Results of teacher survey - Renewal of RE Policy	- Completed - Completed
17/09/19	Belle Moss Admissions Chair	Marketing to prospective parents	Jo Griffith Headteacher	Join a tour led by Head Boy/Girl	Not yet competed due to Covid
24/09/19	Revd Jon Hutchinson & Peter Grover Safeguarding Links	SCR and Safeguarding	Jo Griffith Headteacher	- Add new kitchen staff member - Add newly appointed Governors	Complete
15/05/19	Belle Moss English Link	Writing	Stacey Harding English Lead	- Use of non-negotiables across the school - Writing Wall of Fame profile to be raised - KS1 phonics delivery	- Completed - On-going - On-going
27/03/19	Aileen Boaler Maths Link	Maths	Michelle Wallbanks Creativity Team Lead	- Explore deep learning and problem solving in maths - Video support of calculations on website - Maths data - Roll out of Calculation Policy to parents	complete
26/03/19	Revd Jon Sports Premium Link	Sports Premium	Pam O'Brien Headteacher	- Reluctance of some pupils to partake in sport (especially swimming) - Visit PE lesson - Pupil interviews around their views on sport	On-going

20/03/19	Peter Grover Safeguarding Links	SCR and Safeguarding	Jo Griffith Headteacher	Update DBS on audited rolling programme	Complete and on-going
21/03/19	Tim Fettes Health and Safety	Health & Safety	Wendy Poulter Bursar	- Fire doors to be upgraded - EYFS Trim Trail to be removed	- Completed - Completed
27/02/19	Time Fettes History & Geography link	History & Geography	Lizzie Neale History & Geography Lead	Tracking actions identified in SDP	Complete
02/19	Mark Lomax Assessment Link/SACC Chair	Data	Jo Griffith Assessment Lead	Review procedure of data harvest to ensure staff workload is not stretched	Complete
06/02/19	Belle Moss & Stephanie Hynard SEND Links	SEND	Fiona Fargher SENCo	- SEN finance - Y6 transitions	Complete
11/02/19	Peter Grover EYFS Link	EYFS	Su Tomes EYFS Lead	- Outside storage for EYFS - Improve Wi-Fi access outside - Removal of unsafe/rotten equipment	- Complete - Complete - Complete
08/02/19	Revd Jon Hutchinson & Peter Grover Safeguarding Links	SCR and Safeguarding	Jo Griffith Headteacher	- Removal of expired Governor - Add private SALT and OT	Complete
31/01/19	Belle Moss Wellbeing Link	Pastoral Hub	Anita Titre ELSA	Mindfulness sessions across the school	On-going
20/11/18	Belle Moss & Stephanie Hynard SEND Links	SEND	Fiona Fargher SENCo	SEND area on school website	On-going
30/10/18	Belle Moss	Educational Visits	Jo Griffith Headteacher	Continue planning purposeful learning opportunities	On-going
11/10/18	Revd Jon Hutchinson & Peter Grover Safeguarding Links	SCR and Safeguarding	Jo Griffith Headteacher	- Clarify how long records need to be kept - Record of Governors having read Part 1 of KCSIE	- Complete - Complete and on-going