

Holy Trinity Church of England Primary School



Believe • Achieve • Inspire •

Chair of the Governing Board: T.Fettes

Safeguarding Governors: Rev. Jon Hutchinson & Dolapo Ogunbawo

DSL SAFEGUARDING REPORT TO THE GOVERNING BOARD OF Holy Trinity Church of England Primary School Autumn Term 2022 J. Griffith

'I know that there is nothing better than to make people happy and to do good while they live' Ecclesiastes 3:12

To be an inspirational place of learning where:

- we facilitate opportunities so **every child** can flourish in a place where they feel safe, happy and confident.
- **staff** well-being and professional development is valued and supported in order to fulfil their roles, inspire others and experience personal fulfilment.
- the school provides facilities that enable an optimum learning **environment**.
- the school plays a central role within our **community** and enjoys strong links with the church, local companies and other schools.

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Date of report: 20/10/22

Name of designated safeguarding leaders: **Jo Griffith, Carmel Barnes, Fiona Fargher, Stacey Harding**

Name of nominated governors for safeguarding: **Dolapo Ogunbawo & Rev Jon Hutchinson**

Date the single central record was last checked by a senior member of staff: **5.10.22 (Jo Griffith, Dolapo Ogunbawo & Jon Hutchinson)**

Training and safeguarding updates (from Sept 2021)

Role	Number of people	Date of training	Course attended
<i>all staff</i>	29 + 26	13 th September 22	KCSIE 2022 update part 1 & Annex A&B LA Basic Safeguarding Training
<i>all governors</i>	10	by 27 th September 2022	KCSIE 2022 update part 1 & Annex A (4 x Governors attended LA basic safeguarding training on 13/09/22)
<i>Safeguarding governors and DSLs</i>	6	September 2022	KCSIE 2022 Annex D DSL read complete KCSIE 22
<i>DSLs</i>	4	18 th October 2021 7 th March 2022 20 th June 2022	DSL Network updates (RBWM)
<i>DSL</i>	1	10 th October 2022	AfC Annual Safeguarding Conference
<i>All governors</i>	10	Summer term 2021	Prevent online home office training
<i>All staff</i>	30	Autumn 2021	Prevent online home office training
<i>Governors (J.Sharland & J.Steel)</i>	2	3 rd November 2021 2 nd November 2022	New Governors Induction Part 4 – Safeguarding, the Governors Role (RBWM)

Safer Recruitment

Role	Date of training	Course attended
<i>Deputy Headteacher</i>	06.07.16	Safer Recruitment provided by RBWM
<i>Chair of Governors</i>	01.12.16	Safer Recruitment provided by RBWM
<i>Headteacher</i>	01.02.18	Safer Recruitment provided by RBWM
<i>School Bursar (also completes SCR)</i>	01.02.18	Safer Recruitment provided by RBWM
<i>Headteacher</i>	28.03.19	Safer Recruitment provided by RBWM
<i>Assistant Headteacher</i>	11.12.20	Safer Recruitment provided by RBWM
<i>2 x governors</i>	30.06.21	Safer Recruitment provided by RBWM

PREVENT training

Role	Number of people	Date of training	Course attended
All teaching staff & Teaching Assistants & office staff	32	Autumn 2021	online Prevent e-learning training course (HM Government)
All Governors	10	Summer term 2021	
all teaching staff	12	19/01/16	provided by Headteacher as trained Prevent leader for the school
Teaching Assistants	13	02/03/16	
all teaching staff and Governors	20	23/01/18	online Prevent e-learning training course (HM Government)

Vulnerable pupils (as of 02/11/22)

	Number of pupils
Children with an education, health and care (EHCP) plan or statement of SEN	EHCP: 5 SEN excluding EHCP: 33
Looked after/adopted children	2

Attendance and exclusions September 2021 – September 2022

	Number
Suspensions	3
Permanent exclusions	0
Attendance rate	2021-22 -94.35%
Number of pupils being persistently absent	11.9% (2021-22)

Referrals and incidents October 2021 – October 2022

	Number
Allegations made against staff	0
Whistleblowing (reports against staff)	0
Referrals to LADO	0
Safeguarding referrals into SPA	4 referrals
Reported bullying incidents	1
Reported online safety incidents	1 (referred to SPA)

Reported racist incidents	0
Number of extremist concerns	0
Number of female genital mutilation concerns	0
Number of forced marriage concerns	0

Approval and review dates of relevant policies and procedures

Policy	Date of last review	Date of next review
Safeguarding and Child Protection	September 2022	September 2023
Internet Safety	March 2020	March 2023
Managing Allegations of Abuse Against Staff	November 2020	November 2023
Managing Allegations Against Other Pupils	November 2021	November 2024
Anti-Bullying	July 2021	July 2024
Behaviour and Discipline	November 2020	November 2023
Health and Safety	March 2021	March 2023
Safer Recruitment	March 2022	March 2023
Staff Code of Conduct	March 2022	March 2024
Whistleblowing	November 2022	November 2023
Volunteers into school	November 2021	November 2024
Visitors into school	November 2021	November 2024
Prevent	November 2021	November 2024

Strengths

- Procedures for staff to report concerns
- Acting on concerns in a timely manner
- Record keeping
- ELSA support in school
- Online safety information for parents – updates in newsletters and on website. Members of National Online Safety
- Behaviour – 'exemplary'
- Sharing information with staff – KCSIE, Holy Trinity Cue Card, training
- Safeguarding procedures and information for parents, volunteers and visitors (see leaflets and policy)
- Staff Handbook is a very comprehensive code of conduct pack for all staff
- New staff induction file and procedure
- Monthly (or more frequently if required) DSL update meetings internally

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Areas to develop	Actions to achieve this
Electronic record keeping	Explore CPOMS
Develop the role and profile of the Designated Teacher for Looked After and Previously Looked After pupils (LAC/PLAC)	- Designated teacher to receive further training - Provide training for staff in school
Have a secure, up-to-date understanding of staff's confidence in safeguarding	- Staff audit in autumn term to ascertain staff understanding and confidence - Staff audit in skill and knowledge
Regular Governor reviews of the SCR and safeguarding procedures	Continue to plan termly reviews with safeguarding governors
LA to undertake safeguarding audit	LA to visit HT to audit safeguarding procedures and records to ensure safeguarding is effective