

Holy Trinity CE Primary School, Sunningdale
AGENDA
Full Governing Board Meeting
Tuesday 7 July 2026
at 6pm in person

* indicates paper(s) uploaded to website
indicates paper(s) to follow

1. Welcome and Opening prayer
2. Apologies for absence
3. Declaration of any business interests or conflicts of interest
4. Code of conduct and confidentiality
5. Agree minutes from last meeting held on 19 May 2026 *
6. Matters/Actions arising from last meeting – **NB: there were no items identified at the meeting**
7. Attendance
8. Succession Planning
 - a) Vice Chair, SACC Chair, Admissions Chair
 - b) Confirmation of nomination of new PCC Foundation Governor
 - c) Proposal for new LA Foundation Governor
 - d) New Staff Governor
9. Questions to Admissions Committee, noting:
 - i. Note meetings held 11 May and 2 and 15 June 2026
10. Questions to Standards, Achievements and Curriculum Committee, noting
 - i. Minutes of meeting held on 23 June 2026 *
11. Questions to Finance and Resources Committee, noting
 - i. Verbal update from meeting held 7 July 2026
12. Headteacher's Report, 2025-26 SDP, SEND in a Nutshell, Silver Attachment Aware Project Summary* **all circulated with agenda on 29th June, comments and questions requested by 6th July please.**
13. Policies * - **See updated spreadsheet of policies on website**
 - e) For agreement and ratification – **circulated 6 May, comments requested by 21 May:**
 - Data Protection Policy
 - Data Retention Policy
 - f) For ratification – **agreed via SAC Committee on 23 June:**
 - Attendance Policy
 - RHSE Policy
 - Collective Worship Policy
 - Staff Mental Health and Well-Being Policy
 - Restrictive Interventions Policy
 - g) For ratification – **agreed via F&R Committee on 7 July:**
 - Lettings Policy
 - Safer Recruitment Policy
 - Allergy and Anaphylaxis Procedures Policy



14. Safeguarding, Child Protection and Prevent

15. Health and Safety

16. Governance:

a) Governor visits to the school

b) Governor Training - **see Governor zone of website for links to RBWM, Oxford Diocese and The National College**

17. Any other business - if minor and notified to the Chair or Clerk prior to meeting.

18. Impacts of this Meeting

19. Date of next meeting - 6 pm Tuesday 22 September - Annual FGB Admin meeting when dates of all 2026/27 meetings will be agreed.

GOVERNING BOARD OVERALL RESPONSIBILITIES

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the school and making sure its money is well spent.

GOVERNORS' AGREED PRIORITIES AND PLANS 2025/26

- To be an inclusive, inspirational place of learning where:
- we facilitate opportunities so every child can flourish in a place where they are happy, respectful, kind and safe.
- staff **well-being** and professional development is valued and supported in order to fulfil their roles, inspire others and experience personal **fulfilment**.
- the school provides facilities that enables an **optimum learning environment**.
- the **school plays a central role within our community** and enjoys strong **links with the church, local companies and other schools**.

School Development Plan 2025-2026

TERM	YEAR	KEY DEVELOPMENT FOCUS AREA
Term 1 Autumn 1 2025	CORE SUBJECTS: to continue to deliver excellent learning opportunities that result in high standards of attainment. Ensure teachers' subject knowledge is secure and opportunities for quality CPD are offered. BEHAVIOUR: To share with parents a consistent whole-school approach to managing emotions via the Attachment Aware Silver accreditation. INTERNET SAFETY: To ensure pupils know how to keep themselves safe on-line. PHYSICAL & MENTAL HEALTH: To focus on pupil and staff wellbeing. LIFE SKILLS: To continue to provide opportunities for pupils to develop their life skills, including mindfulness. DIVERSITY: To continue to plan opportunities and activities that provide exposure to diversity for all our pupils. HOLY TRINITY CURRICULUM: To embed our curriculum and continue to use Big Books to show evidence of learning in Music, Religion and World Views E and Computing Y1 – Y6.	Embed a whole school approach to developing opportunities for all to explore spirituality: To use Space Makers as a main tool to provide opportunities for pupils and staff to explore spirituality. Impact will show pupils and staff benefit from taking time to reflect, explore and focus on themselves. This may also have a positive impact on relationships with each other.
Term 2 Autumn 2 2025		Embed The Holy Trinity Way and further develop coaching practice in staff teams: To provide quality and meaningful CPD and coaching for teachers to be reflective on their own practice and enhance the learning experience for pupils. Impact will show teachers are self-aware of their teaching strategies and coaching support is provided by Heads Team to further develop teaching and learning.
Term 3 Spring 1 2026		Opportunities for pupils to produce independent writing: To ensure pupils have opportunities for extended, independent pieces of writing across the curriculum. Impact will show pupils are producing extended pieces of writing across subjects to apply skills and GPS taught in The Write Stuff lessons.
Term 4 Spring 2 2026		Embed a whole school approach to developing opportunities for all to explore spirituality: To use Space Makers as a main tool to provide opportunities for pupils and staff to explore spirituality. Impact will show pupils and staff benefit from taking time to reflect, explore and focus on themselves. This may also have a positive impact on relationships with each other.
Term 5 Summer 1 2026		Embed The Holy Trinity Way and further develop coaching practice in staff teams: To provide quality and meaningful CPD and coaching for teachers to be reflective on their own practice and enhance the learning experience for pupils. Impact will show teachers are self-aware of their teaching strategies and coaching support is provided by Heads Team to further develop teaching and learning.
Term 6 Summer 2 2026		Opportunities for pupils to produce independent writing: To ensure pupils have opportunities for extended, independent pieces of writing across the curriculum. Impact will show pupils are producing extended pieces of writing across subjects to apply skills and GPS taught in The Write Stuff lessons.