

**Holy Trinity CE Primary School, Sunningdale Minutes from the Admissions
Committee Meeting held on 2nd February 2017**

Present: Mrs S Sleigh (Chair), Mr R Pelly, Mrs P'O Brien, Mrs J Griffith, Mrs S Lawson (clerk)

In Attendance: n/a

Apologies Mrs S Hynard, Mr I Meadows

Welcome and Apologies

Mrs Sleigh welcomed all in attendance. There were apologies from Mrs Hynard and Mr Meadows.

Declaration of Interests

No interests were declared.

In Year Applications

One in-year application for Year 5 was considered. The application was refused on the grounds that year 5 is already at the PAN agreed with the local authority.

Fair Access/Recent Appeal

The committee discussed a situation which had arisen following the recent appeal for a year 6 child. The appeal took place on 16th January and was refused by the independent appeal panel. Earlier this week, Mrs O'Brien was asked to take the child as a Fair Access case on the grounds that the child has moved to an area with no school places and they are having to travel over 3 miles to school (the child is not in our catchment but the sibling is already at our school). We objected to this, not because we did not want to take the child, but because for RBWM to overrule the appeal decision (without any new information) makes the appeal process a waste of effort and discredits the system. Following many discussions; Richard bringing in the Diocese and Pam referring the situation to the Head of Schools, the situation has been resolved and will no longer be pursued under fair access. The parents have been asked to request an appeal at any other Ascot school which they have applied to.

Further discussion will now be required around the whole process.

Update to Admissions on School Website

Mrs Sleigh informed the committee that she had been working with Mrs Lawson to update the Admissions section of the Website. The updated page would include the determined arrangements for 2018/9 but also include a link to the Borough's new school place vacancies facility and the in-year transfer form. Feedback from governors would be appreciated.

Action: All

AOB

There was no AOB to be discussed.