

**Holy Trinity CE Primary School, Sunningdale Minutes from the Admissions
Committee Meeting held on 16th November 2017**

Present: Mrs S Sleigh (Chair), Mr R Pelly, Mrs P'O Brien, Mrs S Hynard, Mrs B Moss, Rev J Hutchinson

In Attendance: n/a

Apologies: Mrs S Lawson (clerk)

Discussion - Should we increase the Admissions number in Year 2?

SS explained that the purpose of the meeting was to discuss whether to increase the Admissions number in Year 2 – our bulge year.

The Committee discussed the Admissions number in Year 2 – currently two classes of 25 pupils. SS explained that governors should consider whether to increase the Admissions number as there was local demand for more places. Would the school be able to cope with the extra pupils and what would the financial impact be? PO'B stated that the school would be able to manage with extra children in year 2 and would be able to fit everyone in the communal areas, eg. the school hall for school lunches.

SL had previously checked our Net Capacity for the whole school and confirmed that it was 240. There would be no financial benefit to the school until October Census 2018 but the key benefit was that we were able to offer school places to children in area.

The Committee agreed to recommend to the Governing Board to increase the Admissions number in Year 2 to 54. This recommendation would need to be approved at the next FGB. RP advised Governors that they may need to return to this discussion if in-area demand warrants it.

Action SS/SL: If the Governing board approves the recommendation, it will then be necessary to inform the LA and the Diocese. We will also update the website. It is not necessary to consult.

In year Applications – Year R (Category 5)

The Committee decided to refuse a place to the Category 5 applicant on the basis that Reception class is already at 30 children, the maximum infant class size.

Year 2 (Category 3 and Category 5)

The Committee agreed to offer a place to both applicants if the full governing board approved their recommendation to increase the Admissions number in Year 2 to 54.

AOB

There was no other business.