

**Holy Trinity CE Primary School, Sunningdale Minutes from the Admissions
Committee Meeting held on 5th March 2018**

**Present: Mrs S Sleigh (Chair), Mrs A Boaler, Mrs P'O Brien, Rev J Hutchinson,
Mrs B Moss, Mrs J Griffith, Mrs S Lawson (Clerk)**

In Attendance: n/a

Apologies: Richard Pelly

Declarations of Interest

No declarations of interest were made.

Applications for Reception Class 2018

Mrs Sleigh explained the purpose of the meeting was to approve the rankings of applications made to RBWM for Holy Trinity School for entry to Reception Class in 2018. She also explained that the school receives an alphabetical list of applications which are then ranked according to the oversubscription criteria described in the policy of the year of entry. Mrs Lawson provided a ranked list for the Committee to review along with a comparison of the number and category of applications for 2017 and 2018 entry.

The Admissions Committee approved the ranked list to be sent to the RBWM Admissions Department.

Mrs Lawson advised the meeting that RBWM have consulted the school about another prospective pupil who currently has a draft EHC plan.

Mrs Sleigh reminded those present that the data on the list is confidential and may not be shared outside of the meeting.

AOB

Mrs Sleigh informed the meeting that further to consultation, 2019/20 Determined Admissions Arrangements have now been published and notified to consultees by the deadline. All changes to 2017/18 and 2018/19 required by the Diocese have also been actioned and published.

Mrs Sleigh also informed the meeting that parents have been notified via the newsletter that the admissions number agreed with RBWM for Year 2 has been increased from 50 to 54.

There was no further business.