

Holy Trinity CE Primary School, Sunningdale

Minutes from the Admissions Committee Meeting held on 27th June 2018

Present: Mrs S Sleigh (Chair), Mrs A Boaler, Mrs P'O Brien, Mrs J Griffith,

Mr R Pelly, Rev J Hutchinson, Mrs B Moss, Mrs S Lawson (Clerk)

In Attendance: n/a

Apologies: Mrs S Hynard

Declarations of Interest

There were no new declarations of interest.

In Year Admissions

SS outlined spaces which had become available due to confirmed leavers and new applications received.

Year 1 (2018/19)

The committee agreed to offer a Year 1 space to a new Category 5 applicant who is closer to the school than the Category 5 applicants on the waiting list.

Year 2 (2018/19)

SS explained that although a space had become available in Year 2, the space had been taken by a direct SEN entry via RBWM to start in September 2018.

The committee therefore refused a new applicant for Year 2 on the basis that Year 2 is at the Indicated Admission Number agreed with the Local Authority.

Year 3 (2018/19)

The committee agreed to offer a space newly available to the nearest Category 5 applicant on the waiting list.

Appeal – July 2018

SL confirmed that papers for the appeal on 11th July 2018 had been sent to the Diocese. AB explained that although the presenting governor will be JH supported by RP, governor Barry Herne will also follow the process and attend the appeal, so that another non parent governor can present at appeals in future if necessary.

Increase to Year 3 (2018/19) Indicated Admission Number

AB explained that confirmation had been received from the LA that there were no implications (e.g. health and safety, insurance) to exceeding the maximum figure on the Net Capacity statement. The committee agreed, therefore, to propose to the Full Governing Board on 4th July 2018, that the Indicated Admission Number for Year 3 (2018/19) be increased to 60 with effect from September 2018.

Diocesan Admissions Briefing

BM and SL will attend the annual Diocesan Admissions Briefing on Monday 2nd July and will be given the consultation steps for 2020/2021. The committee is not anticipating that it will be necessary to make material changes to the 2020/2021 policy.

Next Meeting of the Admissions Committee

The next meeting of the Admissions Committee will be at 7pm on 4th July 2018. The purpose of this meeting will be to discuss the Admissions Arrangements for 2020/2021 further to the Diocesan Admissions briefing on 2nd July and to review admissions activity for 2017/18.

However, if anything significant is raised at the Diocesan Briefing which will impact our 2020/21 Admissions Arrangements a longer meeting will need to be arranged to allow further discussion.

AOB

There was no further business.