

Holy Trinity CE Primary School, Sunningdale

Minutes from the Admissions Committee Meeting held on 12th September 2018

Present: Mrs B Moss (Chair), Mrs A Boaler, Mrs P'O Brien, Mrs J Griffith, Rev J Hutchinson, Mrs S Lawson (Clerk)

In Attendance: n/a

Apologies: Mrs S Hynard

Admissions Policy and Guidance Notes 2020/21

BM explained that there are two small changes required to the 2020/21 policy:

- 1) In the last appeal it was raised that the oversubscription criteria refers to both 'siblings' and 'brothers and sisters'. The Committee agreed this should be changed to 'siblings' across the policy and guidelines for consistency.
- 2) An update to the Indicated Admission Number (IAN) for the bulge year from 54 to 60 as agreed in summer 2018 by the Admissions Committee and the Full Governing Board (FGB).

BM explained that these do not constitute material changes and so Consultation will not be required.

Action: BM to update the policy and guidance notes documentation with the aim of determination in the November FGB meeting.

Communication of Increase to IAN for Year 3

BM asked that the school communicate to parents that the IAN for Year 3 has increased from 54 to 60. POB agreed to do this via the newsletter.

In-Year Applications

The Committee considered an application for Year 5 and an application for Year 6. These were both refused on the basis that both classes are at the IAN agreed with the local authority.

AOB

AB informed the Committee that a meeting had been arranged with the local authority Road Safety team to discuss parking arrangements in the vicinity of the school, particularly in light of the planned housing development at Sunningdale Park.