

Holy Trinity CE Primary School, Sunningdale

Minutes from the Admissions Committee Meeting held on 16th January 2019

Present: Mrs B Moss, Mrs A Boaler, Mrs P'O Brien, Mr B Aherne, Rev J Hutchinson, Mrs S Lawson (clerk)

In Attendance: n/a

Apologies: Mrs J Griffith

Declaration of Interest

There were no declarations of interest.

In-Year Applications

There were 4 new applications for consideration.

BM explained that two applications (for siblings) would be held for consideration until Term 4 as the places are required in term 5. SL to email the applicants to keep them up to date and explain when their applications will be considered.

A category 3 application for Class 2 was refused on the grounds that the class is already at the maximum infant class size.

A category 3 application for Class 4 was refused on the grounds that the class is already at the maximum number agreed with the local authority.

Changes to Admissions Policy Documentation

BM updated the Committee on changes to Admissions Policy documentation. The following changes have been made at the request of the Diocese:

- 2018/19 – Revision of Reception Class intake data to include data from September 2017 intake.
- 2019/20 – Revision of Reception Class intake data to include data from September 2018 intake.
- 2020/21 – Admissions Arrangements and Admissions Policy and Guidance Notes combined to form one policy document. This document to have blank Reception class intake data until data is available from the September 2019 Reception class intake.

These documents will be circulated to Governors for feedback by Wednesday 23rd January in preparation for publishing on the school website.

AOB

POB told the committee that Ben Wright from RBWM has written to the school to confirm that the local authority is now in phase 4 of the consultation on the expansion of places in local schools. Ben will visit Holy Trinity School soon as part of this consultation.