

Holy Trinity CE Primary School, Sunningdale

Minutes from the Admissions Committee Meeting held on 15th May 2019

Present: Mrs B Moss, Mrs A Boaler, Rev J Hutchinson, Mrs P O'Brien, Mrs J Griffith, Mrs S Lawson (clerk)

In Attendance: n/a

Apologies: Mr B Aherne

Declaration of Interest

There were no declarations of interest.

Places to Offer

As a result of a family leaving the school to home school, a Year 2 place has become available. The Admissions Committee agreed that SL should offer the place to applicants on the waiting list in the order determined by the oversubscription criteria of the 2018/2019 Admissions Policy.

Normal Operations – Admissions Considerations

POB outlined to the Admissions Committee, details of three scenarios which had arisen in recent weeks during normal school operations. Each scenario had a possible impact on the school roll and admissions. POB outlined the decisions taken in each case and the rationale behind these. The Admissions Committee discussed the scenarios and agreed that the right course of action had been taken in each case.

Reception Admissions – Parent Preference

AB told the meeting that Clive Haines had advised Governors in an LA meeting that schools are allowed to know parental preference for schools for Reception Admissions.

Survey for Reception Class 2019

JG advised the meeting that she has produced a short survey for parents of the new Reception intake to gather feedback on their impressions when dealing with Holy Trinity School so far. This includes an enquiry about whether or not Holy Trinity was the first choice school for each family.

School Catchment Map

SL advised that a new catchment map had been received from Ben Wright at the LA. SL to check the map against the ecclesiastical boundary prior to publishing.

Reception Parents Induction Meeting

POB and JG invited Governors to attend the Induction Meeting for Reception Parents on Weds 5th June at 6.30pm.

AOB

There was no further business.