

Holy Trinity CE Primary School, Sunningdale

Minutes from the Admissions Committee Meeting held on 13th June 2019

Present: Mrs B Moss, Mrs A Boaler, Rev J Hutchinson, Mr B Aherne, Mrs P O'Brien, Mrs J Griffith, Mrs S Lawson (clerk)

In Attendance: n/a

Apologies: none

Declaration of Interest

There were no declarations of interest.

2018/19 Waiting List

BM explained that at this time of year, applicants on the waiting list are contacted to remind them that their application runs out at the end of the academic year and are invited to reapply for the new academic year. Some applicants had reapplied and more new applications for 2019/20 had been received for consideration by the committee at this meeting.

Reception Class September 2019

SL updated the committee on the numbers for Reception Class 2019. Two applicants had dropped out and RBWM had offered the places to two families on the waiting list. (The class is now full with 30 pupils having accepted places).

2019/20 Oversubscription Criteria

The committee were reminded that the oversubscription criteria for 2019/20 now includes a new criterion at category two which is 'Families with exceptional medical or social needs'.

New Applications

The committee considered each application in turn. A place was offered to a Category 4 applicant for Year 1. All other applications were refused on the grounds that classes are either at the maximum infant class size (KS1) or already at the Indicated Admission Number agreed with the local authority (KS2).

AOB

JG reported that new parents starting with the school in September 2019 had been asked for feedback about their first impressions of the school. This feedback will be shared with all Governors at the next Full Governors' Meeting.

BM advised the committee that a summary of admissions activity for 2018/19 will be produced for presentation at the next Full Governors' Meeting.

Admissions Briefing

BM and SL plan to attend the Diocesan Admissions Briefing on 4th July 2019 and will report back any changes or items of interest to the Admissions Committee.