

00Holy Trinity CE Primary School, Sunningdale

Minutes from the Admissions Committee Meeting held on 16th March 2022

Present by Microsoft Teams: Mr B Aherne, Mr T Fettes, Mrs J Griffith, Mrs B Moss, Mrs A Williamson, Mrs S Lawson (Clerk)

In Attendance: n/a

Apologies: Rev J Hutchinson

Declarations of Interest

There were no declarations of interest.

New In Year Applications

The committee considered a new application for Reception Class. The application was refused on the grounds that the class is already at the maximum infant class size.

Applications for Entry September 2022

AW updated the meeting on the process for dealing with applications for Reception Class September 2022. She explained that SL had ranked the list of applications according to the oversubscription criteria detailed in the Admissions Policy and that this had been checked for accuracy by Mrs Poulter, School Bursar, JG, BM and herself. The committee agreed that the list could be submitted to RBWM for the next stage of processing. SL thanked the committee for doing so much work on checking the list for accuracy, as this is such an important document.

Any Other Business

BM said that in checking the above list she had reflected that it would have been easier with an up to date catchment map. SL confirmed that an up to date map had now been received from RBWM but it was available online only and was up to date in the latest determined Admissions Policy. SL took an action to put the online link to the up to date map retrospectively in to all of the Admissions Policies on the website.