

Holy Trinity CE Primary School, Sunningdale

Minutes from the Admissions Committee Meeting held on 23rd November 2022

Present by Microsoft Teams: Mr B Aherne, Mr T Fettes, Mrs J Griffith, Rev J Hutchinson, Mrs A Williamson, Mrs S Lawson (Clerk)

In Attendance: n/a

Apologies: n/a

Declarations of Interest

There were no declarations of interest.

Places to Offer in Reception Class and Year 3

SL explained that a family is moving abroad at the end of the Autumn term, creating a space in Reception Class and a space in Year 3.

The committee authorised SL to offer the spaces to the first applicant on the waiting list in the Reception and Year 3 classes. The committee also authorised SL to work through the waiting list in order of the oversubscription criteria, should the space not be required.

SL confirmed that she would agree the correct order of the list for Reception and Year 3 classes with both Mrs Griffith (Headteacher) and Mrs Poulter (School Bursar) after the meeting and prior to making any offers.

Admissions Policy 2024/25

AW confirmed that the Admissions Policy 2024/25 was now Determined by the Full Governing Board, having been signed off by the RBWM Admissions team and an Admissions Advisor from the Oxford Diocese.

Any Other Business

There was no further business.