

Holy Trinity CE Primary School, Sunningdale

Minutes from the Admissions Committee Meeting held on 6th July 2023

Present by Microsoft Teams: Mrs J Griffith, Mr T Fettes, Mrs J Steel, Mrs S Lawson (Clerk)

In Attendance: n/a

Apologies: Mr B Aherne, Rev J Hutchinson, Mrs A Williamson

New Applications for September 2023

The committee considered five new applications for places for September 2023. Applications for Years 1 and 2 (2023/24) were refused on the basis that both classes are at the maximum infant class size. Applications for Years 4 and 6 were refused on the basis that classes are already at the maximum number agreed. The committee agreed to offer a place to a new category 6 applicant for year 5. The Year 5 category 4 applicant on the waiting list was offered and declined the place.

Appeal – Year 3 – September 2023

SL confirm that an appeal had been received for Year 3 Class 2023/24. This has been forwarded to Gordon Joyner at the Oxford Diocese who has communicated that the appeal is likely to be held on 1st September 2023.

SL explained that the appellant asked that the Admissions Committee admit the child to Year 3 rather than go to appeal, as class size in KS2 can be greater than 30. JG confirmed that the committee will stick to its published Admissions Policy and Guidelines

New Applications for September 2023

Any Other Business

JS queried the terms of reference for the Admissions Committee to be sure that meeting decisions were quorate. JG confirmed the TOR to be in place and the meeting quorate. JG also explained that where items and decisions were unusual these are circulated amongst all committee members whether in attendance or not to ensure the opinions of all members are taken into account.

There was no further business.