

## **Holy Trinity CE Primary School, Sunningdale**

### **Minutes from the Admissions Committee Meeting – 26<sup>th</sup> September 2024**

**By Teams: Mr T Fettes, Mrs J Griffith, Rev J Hutchinson, Mrs J Steel, Mrs S Lawson (Clerk),**

**In Attendance: n/a**

**Apologies: Mrs A Williamson**

#### **New In Year Applications**

One new Category 6 application for Year 5 had been received for consideration. This was discussed by the committee. The application was refused as the governing board concluded that the admission of additional children to Year 5 would prejudice the provision of an effective education for the pupils in the class and would not be an efficient use of resources in class.

#### **Admissions Policy 2026-27**

For the minutes, JG confirmed that the Admissions Policy 2026-27 had been updated and agreed by the Full Governing Board. This is now ready to go to Consultation. SL will oversee the consultation and record keeping and the RBWM Admissions team will assist with distribution.

#### **Amendment to Terms of Reference**

JS confirmed that having checked with Governor Support at RBWM, changes to the Admissions Committee Terms of Reference proposed at the meeting on 13<sup>th</sup> September 2024 were not permitted under the current Admissions Code.

The Committee discussed whether having Admissions Meetings on a particular day of the week might be a useful way forward. TF said Wednesday and Thursday are better for him and the Committee noted that JH is not available on Fridays.

TF suggested AW be asked about how she would prefer to proceed.

#### **Any Other Business**

There was no further business.