

Holy Trinity CE Primary School, Sunningdale

Minutes from the Admissions Committee Meeting – 7th July 2025

By Teams: Mr T Fettes, Mrs J Griffith, Mrs A Williamson, Mrs S Lawson (Clerk)

In Attendance: n/a

Apologies: Rev J Hutchinson, Mrs J Steel

Places to Offer

Due to a confirmed leaver, a place had come available in Year 5 (2025/26). The committee agreed to offer the place to the closest Category 4 applicant (this was a new in year application).

Due to two confirmed leavers, one place had become available in Year 3 (2025/26). The committee agreed to offer a place to the Category 4 applicant on the waiting list. This applicant has a sibling needing a Year 6 (2025/26) place. The Committee discussed whether not offering a place to the sibling might mean the applicants opting not to accept the Year 3 place and going elsewhere. As there are no further children on the waiting list for this class, not offering the Year 6 place might result in an unfunded place in Year 3 in the Autumn term.

The Committee agreed to defer this conversation until all the Admissions Committee governors were available to take part, prior to the Full Governing Board meeting on the 8th July 2025. **(Update – 9th July 2025 – applicant for Year 3 accepted place so no need to offer Year 6 place – all agreed it was important to maintain consistency with previous decisions.)**

The committee reviewed the further evidence supplied in support of a Category 2 (social and medical) application for Year 4 (2025/26). The committee agreed that the circumstances were unique and a place should be offered to this applicant for September 2025. It was also agreed that an appeal from this applicant would probably be upheld by an appeal panel.

New In Year Application

One new Category 6 application for Year 5 had been received for consideration. This was discussed by the committee. The application was refused on the basis that the admission of additional children to Year 5 would prejudice the provision of an effective education for the pupils in the class and would not be an efficient use of resources in class.

Any Other Business

There was no further business.