

Holy Trinity CE Primary School, Sunningdale

Minutes from the Admissions Committee Meeting – 17th July 2025

By Teams: Mrs J Griffith, Rev J Hutchinson, Mrs J Steel, Mrs S Lawson (Clerk)

In Attendance: n/a

Apologies: Mr T Fettes, Mrs A Williamson

New In Year Applications

The following new applications had been received:

Year 1 – 1 x Category 6

Year 3 – 1 x Category 4

Year 4 – 1 x Category 6

Year 6 – 1 x Category 4

Year 6 – 1 x Category 6

The Admissions Committee considered each of these applications in relation to each class.

The Year 1 application was refused on the basis that the class is already at the maximum infant class size.

Applications for Years 3, 4 and 6 were refused as the Admissions Committee concluded that the admission of additional children to each of these classes would prejudice the provision of an effective education for the pupils in each class and would not be an efficient use of resources in each class.

Any Other Business

JG advised the committee that it was possible there would be two further leavers this term and a family relocating over the next few months. The committee agreed that should any further leavers be confirmed before the end of term, they would meet to agree allocation of places. Should leavers be confirmed after the end of term, the committee authorised SL to offer places to the highest applicants on the waiting list. SL confirmed she would check and agree the highest applicant on the list for any year group with at least one member of the committee or Mrs Poulter, School Bursar, depending on who is available over the holiday period.