

Holy Trinity CE Primary School

Governor Visit Report

Name of Governor	Aileen Boaler
Date of Visit	23 rd February 2016
Agreed Focus for Visit (linked to SEF, SDIP & Key priorities)	Data/Assessment/Governance, Pupil Moderation and marking Cluster moderation, Yr 2 & Yr 6 End of year targets
Name of Staff	Jo Griffiths
Key Areas: Monitoring Findings Maths, English & SIAMS Boards in each classroom Non-negotiables for pupils Continuity across all classes so that pupils know what they have to do Green/Pink feedback and green pen used Labels were used for feedback but these have been reduced as not working with the teachers. Feedback Comments – children need enough time to complete what the teacher comments Half term topic updates for Maths and English Assessment and Learning Policy – All teachers have signed this, includes non-negotiables for staff D Tracker – this is clunky but enables teachers to look at clicks that pupils/groups of pupils are achieving Data has been input for last year (grades converted), summer and autumn 2015 have been input. Writing moderation across the cluster has been completed and although HT was concerned, across the cluster they are on par or above. Each yr hroup meets teachers from cluster to book look and assess.	
Actions used to identify findings Class walk round, Discussion with pupils and staff.	
What outcomes have been identified as a result of my visit Changes from government on what Mastery means and what children should achieve. All pupils should reach Mastery and then over Achievers should go into next years curriculum. Each year, by topic has details of working towards, met and mastery so teachers can easily look where the pathway leads. Teachers have time to look at topics and shadow another teacher e.g. grammer so can take at least one idea and apply it to their class. TA's now need to be effective in their marking and assessment which is tricky but have meetings and trying to embed Parent Pupil interim reports are ready for parents evening to go along side EOY reports and Class walkaround afternoons have been arranged for parents. This addresses comments from parents that they would like more information on their childrens progress.	
Aspects I would like clarified/Questions I have More information on how D Tracker is working and if it enables teachers to report as they require.	
Next Steps/follow up from monitoring Maths, Science & Reading cluster moderation have been timetabled. Discuss at next meeting. Follow up on TA's effectiveness on marking and assessment.	
Additional Comments To be shared with the school staff and school governing board.	

Signed: _____ Signed: _____
 (Governor) (Headteacher/Staff member)