

Holy Trinity CE Primary School

Governor Visit Report

Name of Governor	Stephanie Hynard, Belle Moss and Sue Sleigh
Date of Visit	20/09/2017
Agreed Focus for Visit (linked to SEF, SDIP & Key priorities)	To introduce new governor Belle; to update governors on current picture in RBWM and school and to agree SEND priorities and visit schedule for the new academic year.
Name of Staff	Mrs Val Woods (SENCO) and Mrs P O'Brien
Key Areas: Monitoring Findings The school is working closely with the borough and other schools in the cluster to improve SEN provision and outcomes for SEN children. Heads in the cluster have already agreed to discuss their Local Offers and to look at similarities and differences in what they can offer. RBWM have offered 6 days of early help visits, which the school will definitely take up. A new system for categorising and monitoring SEN is being introduced in the school (Wave 1,2,3). If successful this will be shared with other schools in the cluster. Teachers are aware of the new SEN system and training will be tailored to support staff with writing and reviewing IEPs and how to share these with the SENCO and parents. The school has also introduced a pastoral support hub to provide extra support to our vulnerable children and children with emotional and learning needs. Other progress includes: • Pam and Richard Pelly have arranged outreach visits from Manor Green School in Maidenhead. • Val has been attending Windsor and Ascot cluster meetings for SENCOs – one per term. • New equipment has been purchased for SEN children including laptops. • A parent information pack for SEN parents is being developed.	
Actions used to identify findings • Discussion with SENCO and Head teacher. • Review of document SEN+D Priorities 2017-2018	
What outcomes have been identified as a result of my visit We agreed focus for the SEN visits this academic year.	
Aspects I would like clarified/Questions I have Why are some of our EHCP plans refused and some successful? What is different about the successful applications?	
Next Steps/follow up from monitoring We discussed and agreed the following schedule for SEN governor visits: 1) Autumn term - Pastoral support hub. How is this working and how is the impact on SEN children being monitored? What is the interaction with IEPs? (Governors to consider a second follow up visit at the end of the school year) 2) Autumn term - Local Offer and SEN+D policy. Governors to review these documents when ready. 3) Spring term - Views of SEN parents. Governors to meet with SEN parents to discuss their experience of being a SEN parent within Holy Trinity school. Are they satisfied with the level of support their children are receiving? 4) Spring term – Talk to staff – what is the school doing to help these children? Are the IEPs being	

monitored and updated? What extended services are we using?

- 5) Summer term – transition – talk to year 6 teacher and Mark Jenkins from Charters
- 6) Summer term – equipment – what has been the impact of new resources (eg. Laptops). Governors to see equipment being used in class.

Next SEN meeting: 7/11/2017

Additional Comments

Governors congratulated Mrs O'Brien and Mrs Woods on how much progress had been made since this time last year.

To be shared with the school staff and school governing board.

Signed: S. O'Brien
(Governor)

Signed: P. O'Brien
(Headteacher/Staff member)

Ben Mole