

Holy Trinity CE Primary School

Governor Visit Report

Name of Governor	Sue Sleight and Belle Moss
Date of Visit	29 September 2017
Agreed Focus for Visit (linked to SEF, SDIP & Key priorities)	Pastoral Hub (Broadening Personal Development and SMSC)
Name of Staff	Mrs Titre

Key Areas: Monitoring Findings

Mrs Titre explained the enhanced focus on pastoral care, which centres around the foundation of a specific hub to support those children who are facing challenges when it comes to their learning. Her new full-time role of Pastoral Support Assistant has been established and a dedicated space has been allocated in the old maths room by the learning hub.

We discussed how children are referred to the pastoral hub, which can be done by teachers, parents or Mrs Titre herself where she recognises a need.

All parents are notified by letter that their child has been identified as one who would benefit from additional support, Mrs Titre requests a signed consent form before proceeding and in many cases, speaks directly to the parents as well as sending out a letter with details of the rationale behind pastoral hub care.

We discussed that in addition to attending sessions within the pastoral hub, Mrs Titre regularly visits classrooms, providing 'soft touch' sessions where she monitors and supports children in their growth mindset.

Mrs Titre underlined the importance of confidentiality within the structure of everything she does. Children are reminded of the safety and confidentiality of all they discuss with her verbally at every session and by colourful posters on the walls.

Each year group is allocated a specific slot, so that Mrs Titre can work with small groups from the same class (two or three typically). However, time is set aside during the week to allow for cases where one to one time is necessary or preferred.

Sessions are typically 30-40 minutes per week and scheduled for 6-8 weeks, however cases vary and Mrs Titre adapts to fit individual needs

Actions used to identify findings

Mrs Titre showed us a number of documents which are being used throughout the school:

- A referral form which is completed by teachers, or by Mrs Titre in consultation with parents
- Forms which outline each individual's goals to be completed by Mrs Titre and a simplified version by the child
- Wellbeing questionnaires which are completed by every child at the beginning and end of the six-eight-week programme
- Individual session forms to record disclosure of information, thoughts and impressions or next steps

N.B All files are kept locked for strict confidentiality by Mrs Titre

Mrs Titre attends a dedicated ELSA meeting once per term. The meeting is borough-funded and led by an educational psychologist. Attending ELSA representatives are given the chance to ask advice on individual cases as well as offer support and advice to each other across all areas of their responsibility.

What outcomes have been identified as a result of my visit

The pastoral hub is well integrated into KS1 classes and schedules, greater integration into KS2 especially the older years is desired, although some KS2 children are benefitting from one to one sessions already.

Mrs Titre is working on ways to promote best practise with teaching staff post sessions. This will ensure that she can pass on learnings so that they can continue to support any identified confidence or resilience issues with children within the classroom environment for both short and long term benefit.

Aspects I would like clarified/Questions I have

How will the integration between the pastoral hub and SENco be fully realised - particularly in relation to children with IEPs in place.

How will the school ensure that children's identified support needs are met when they're back in the classroom and that teaching styles are adapted to encourage continued growth.

Next Steps/follow up from monitoring

Further visit in Spring term with focus:

- to look at the impact of the new role of Pastoral Support Assistant on vulnerable pupils and pupils with emotional and learning needs. Has the hub been a success and are any changes required for the next school year?
- to review documentation and process around integration of provision by pastoral hub, class teachers and SENCo.

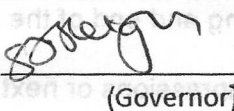
Additional Comments

Mrs Titre's passion and determination to grow the support provided by the pastoral hub for the children is immediately evident and a great asset. She is actively working to improve supporting documents and integrate the pastoral hub into everyday life at the school.

Mrs Titre is planning on writing a short article on ADHD for the school newsletter to raise awareness within the school community (October is ADHD Awareness month).

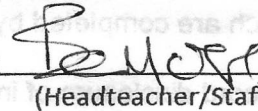
To be shared with the school staff and school governing board.

Signed:



(Governor)

Signed:



(Headteacher/Staff member)

