

## Holy Trinity CE Primary School

## Governor Visit Report

|                                                                      |                                                                                                              |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| <b>Name of Governor</b>                                              | Stephanie Hynard, Sue Sleight, Belle Moss                                                                    |
| <b>Date of Visit</b>                                                 | 7/11/2017                                                                                                    |
| <b>Agreed Focus for Visit</b> (linked to SEF, SDIP & Key priorities) | Update on SEN in school – progress since September; Organisation within school, what more could we be doing? |
| <b>Name of Staff</b>                                                 | Mrs P O'Brien (Headteacher)                                                                                  |

**Key Areas: Monitoring Findings**

Mrs O'Brien explained how the leadership team and staff were making good progress on the SEND priorities but work ongoing. The Local Offer has been updated and reviewed and the updated SEND policy would be out for review shortly. Mrs O'Brien also informed us that she was drafting an information pack for parents to help them with EHC plans.

New pastoral hub is working well already but still time pressure on class teachers and part time SENCo to manage the number of SEN children within school. A SEN child has had an EHC application turned down and we are awaiting parents' response/next steps. Mrs O'Brien is now sitting on the SEN Working group for RBWM and will learn more about successful EHC Plans. There is a meeting scheduled for March.

Links are also being made with Manor Green school (via Mr Pelly and the school outreach programme) which we are using to help with assessment and pupil need.

Discussion ensued around a proposed organisational model with a regional SENCo who would work full-time for the Ascot cluster schools. This needs to be explored further as funding and current staffing across schools is an issue.

**Actions used to identify findings**

Informal discussion with Headteacher

**What outcomes have been identified as a result of my visit**

The LA and schools are looking to improve SEN provision for the long term.

**Aspects I would like clarified/Questions I have****Next Steps/follow up from monitoring**

Review updated SEND policy and the new information pack for parents on EHC plans when complete.  
Investigate further how to write successful EHC plans.  
Investigate how links with Manor Green school might be beneficial.

**Additional Comments**

To be shared with the school staff and school governing board.

Signed: \_\_\_\_\_

(Governor)

Signed: \_\_\_\_\_

(Headteacher/Staff member)