

Holy Trinity CE Primary School

Governor Visit Report

Name of Governor	Belle Moss, Stephanie Hynard and Sue Sleight
Date of Visit	25 May 2018
Agreed Focus for Visit (linked to SEF, SDIP & Key priorities)	SEN Finance activity
Name of Staff	Mrs Poulter

Key Areas:

- To better understand what budgets are allocated annually to SEN activity
- To review how those budgets are spent within the school
- To look at specific purchased items and how they are benefitting children

Actions used to identify findings:

Mrs Poulter explained the annual budget provided by RBWM and how they are allocated against Low Prior Attainment factors. This includes the provision of the first £6,000 worth of support to pupils within the school with identified SEN. We then discussed how the RBWM top up was provided at the start of each term and noted it had been lower than in 2017/18 due to an overpayment the previous year.

Mrs Poulter provided a breakdown of costs for 2017/18 which covered:

- Staffing
- Buying in of services such as education welfare and psychology
- Staff training
- Specific SEN resources, such as a balance board, footrest and Clicker 7 update

What outcomes have been identified as a result of my visit:

Greater understanding of the funding and provision from the Borough as well as the pressures of providing higher ratios of staff for children who have not yet been granted EHC plans and do not therefore qualify for additional funding.

Aspects I would like clarified/Questions I have:

- It would be useful to understand more about how the purchased resources are used by individual children.
- We would like to understand what resources are available for children with specific needs, such as Dyslexia.
- We would like to understand how resources follow children through year groups (such as trained TAs).

Next Steps/follow up from monitoring:

Arrange meeting in Autumn term two, to look at how resources have been allocated for 2018/19 and discuss how handovers of SEN pupils from one set of class teachers and TAs to the next is managed.

Additional Comments:

We would like to thank Mrs Poulter for preparing detailed documents ahead of the meeting and sharing her knowledge so succinctly.

To be shared with the school staff and school governing board.

Signed: 
(Governor)

Signed: 
(Headteacher/Staff member)