

Holy Trinity CE Primary School
Believe. Achieve. Inspire.
Governor Visit Report



Name of Governor	Dr. Dolapo Ogunbawo and Revd Jon Hutchinson
Date of Visit	25 th May 2022
Agreed Focus for Visit (linked to SEF, SDP & Key priorities)	Safeguarding visit.
Name of Staff	Jo Griffith
HUGG shared? (if subject area)	n/a

Next Steps/follow up from previous monitoring

We examined the Single Central Register (SCR) and confirmed that Section 128 checks have taken place as necessary.

We also reviewed the safeguarding audit with Jo and noted that the 3 sections in amber at our last meeting in January have been duly completed and are now green.

Key Area in SDP: Monitoring Findings from this visit

We visit (on behalf of the Governing board) in order to be aware of any safeguarding matters that, due to confidentiality shouldn't become more widely known and to be satisfied on the action being taken. To be sure all safeguarding procedures are being followed and up to date and that the records are completed.

Actions used to identify findings

Revd. Jon and Dolapo examined the Staff Induction folder that has been created and appreciated just how sizeable the learning curve was for new staff, concluding it was complete and thorough.

We reviewed the safeguarding audit and it was evident that safeguarding is taken seriously by everyone at school. Every section in the audit has been actioned and is in green.

We discussed two current cases; in brief the situation, the process followed, the follow up outcome. We are satisfied on the actions taken.

What outcomes have been identified as a result of our visit

We are satisfied that all safeguarding procedures are being followed and up to date and that the records are completed.

To keep safeguarding fore-front in the minds of all staff Dolapo has suggested that safeguarding be added to every agenda for staff meetings, to enable them think through everyday activities and be mindful of assessing risks that might arise as they go about their work on an everyday basis especially during transition and less structured periods making safeguarding a priority of all and for all times.

Impact of this visit

Comment above.

We can reassure our fellow Governors we are satisfied with procedure and practice and commend Jo for the clarity of her leadership on this topic and the work she has been doing.

Aspects I would like clarified/Questions I have

A new safeguarding audit will be completed in July (reviewed by AfC) and Jo will have a look at the guidance to check for new or additional updates for our policy renewal in the Autumn term and include them. Revd. Jon and Dolapo look forward to continue working with Jo to ensure safeguarding remains a priority at Holy Trinity.

To be shared with the school staff and school Governing Board.

Signed: Revd. Jon Hutchinson
& Dolapo Ogunbawo

(Governors)

Signed:

(Headteacher/Staff member)