

Name of Governor	Revd Jon Hutchinson & Dolapo Ogunbawo
Date of Visit	19.09. 2023
Agreed Focus for Visit (linked to SEF, SDP & Key priorities)	Safeguarding visit.
Name of Staff	Jo Griffith
HUGG shared? (if subject area)	n/a

Next Steps/follow up from previous monitoring

- Monitoring the follow-up actions on safeguarding cases and the 1 child in interim care order.
- Exploring the possibility of how Transforming Trinity (rooms and spaces created at the church) can become an asset for the school with reference to safeguarding for children who would benefit from being off-site for parts of the day. *NB Permission granted to take the whole project further.*

Key Area in SDP: Monitoring Findings from this visit

1. We visit (on behalf of the Governing board) in order to be sure all safeguarding procedures are being followed and up to date and that the records are completed.
2. As governors, to be aware of any safeguarding matters and to be satisfied on the action being taken.
3. To ensure that confidentiality is being maintained.

Actions used to identify findings

The Head – Jo Griffith shared with Revd. Jon and Dolapo, staff signatures indicating they had all read the Keeping Children Safe in Education 2023 with the staff handbook and code of conduct. We also saw the staff quiz follow-up to check if there are gaps in their knowledge and understanding.

Jo shared with us the updates on Online Safety; Filtering and Monitoring; and Cyber Security which had been previously held and managed by Charters but is now being actioned by Holy Trinity. She explained the details of the use of Fast-view – a software that quickly extract concerns about activities online and the use of Sophos Web Filter. Filtering is about the firewall and monitoring is being aware of what is going on. Jo is satisfied that Sophos is effectively filtering by looking at independent systems.

Revd. Jon and Dolapo looked through the Online Safety Audit and Risk Assessment reviewing the RAG - yellow highlight indicates action to be taken before end of academic year 2023-24 and red highlight indicates action be taken before October half term 2023. A copy has been sent out to all governors.

We had a look through the SCR – Single Central Record. We identified all staff have been added and all required documentations done. Jo noted the staff which needs removing and dates which must be added for Wendy to update. She will clarify the headings to be included or removed to synch our SCR with the new format. We agreed this is a good safeguarding procedure and must be complied with.

We discussed the safeguarding case currently being managed by the school, the process of reporting to LADO and the outcome. We consider as appropriate the actions taken and responses given so far by the school.

We put dates in the diary for the Spring and Summer terms meeting.

Wednesday January 17, 2024 at 10.30am

Wednesday April 24, 2024 at 10.30am

What outcomes have been identified as a result of our visit

1. We are satisfied that all safeguarding procedures are being followed and up to date.
2. Safeguarding is being kept at the fore-front of the minds of all staff and everyone is making safeguarding a priority for all and for all times.
3. The school must keep up with all updates from KCSIE to ensure that headings for our SCR are compliant.
4. The current modes for reporting safeguarding concerns by pupils which include the use of worry boxes; circle times and talking to teachers and other adults about their concerns seem adequate but we will keep under review the scope for reporting anonymously.

5. Teachers continued use of the CPOMS Form to report safeguarding concerns and we think this most appropriate.
6. We are satisfied with how the identified risks are plugged and catered for in different curriculum areas.

Impact of this visit

We can reassure our fellow Governors that we are satisfied with safeguarding procedures and practices at the school and commend the Head - Jo Griffith for the clarity of her leadership on this topic and the work she is doing.

Aspects I would like clarified/Questions I have

Monitoring of the Online Safety Audit and Risk Assessment to ensure actions in yellow highlight are taken before end of academic year 2023-24 and actions in red highlight are taken before October half term 2023.

There is need to continue monitoring the follow-up actions of the school on the safeguarding cases and the 1 child in interim care order.

Revd Jon is in school for Assembly within 2 weeks and will check that necessary actions on the SCR have been undertaken.

Jo intends to test the effectiveness of the filtering and monitoring by deliberately seeking to access restricted websites. Revd Jon will attend this session in order to observe.

Revd. Jon and Dolapo are looking forward to continuing to work with Jo to ensure safeguarding remains a priority at Holy Trinity.

To be shared with the school staff and school Governing Board.

Signed: Revd. Jon Hutchinson
& Dolapo Ogunbawo

Signed:



(Safeguarding Governors)

(Headteacher & DSL)