

Governor Visits

Date:	Governor & Role:	Area of focus:	Staff member & role:	Next steps/actions:	
24/10/25	Liz Walker	Collective Worship	Jo Griffith Headteacher	Governor visit for RE	•
17/10/25	Andrea Williamson <i>Admissions link</i>	Collective Worship and Living the Vision	Jo Griffith Headteacher	Governor visit for RE	•
01/10/25	David Gingell <i>Safeguarding Governor</i>	Safeguarding	Jo Griffith DSL	- SCR update - Safeguarding Governor Safer Recruitment Training	• SCR updates complete
2025-26					
18/06/25	Tim Fettes <i>Science Link Governor</i>	Science	Janelle Rhodes Science Leader	<i>Awaiting report</i>	•
11/06/25	All Governors	Writing Across the Curriculum	Jo Griffith Headteacher	Monitor greater depth writing	•
07/05/25	Jo Steel <i>Disadvantaged Governor Link</i>	LAC/PLAC	Fiona Fargher SEND CO	Slight edits in Policy to be presented to FGB	• complete
26/03/25	Jon Hutchinson Aileen Boaler <i>Safeguarding Governors</i>	Safeguarding	Jo Griffith DSL	- Renewal of identified personnel DBS - Nominate an additional DSL to receive daily monitoring reports of IT searches - Safeguarding Governors to watch 'Web filtering' video	• complete
17/03/25	Andi Williamson <i>English Link Governor</i>	English	Stacey Harding English Lead	- pupils accessing greater depth reading comprehension - Governor visit in writing moderation	• complete
17/03/25	Andi Williamson <i>GDPR Link Governor</i>	GDPR	Jo Griffith Headteacher	PTA social media use	• Next visit

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17/03/25	Andi Williamson Admissions Committee Chair	Admissions	Sarah Lawson Admin Officer	Book next visit	•
27/02/25	Jonathan Sharland Art Link Governor	Art	Georgie O'Brien	- Review how the Kapow aids are being used and are the quizzes useful for art. - Re-review the pupils' voices.	•
27/02/25	Jonathan Sharland History Link Governor	History	Tonia Pinkerton	Next review to understand how the new quizzes and feedback has been implemented and embedded.	•
11/02/25	Jo Steel EYFS Governor	EYFS	Su Tomes	- Wish list of items/help needed to be put in newsletter - Consider specialist TA support when financial situation improves	• completed
05/02/25	Jo Steel SEND Governor	SEND pupil voice	Fiona Fargher – SENDCO Jo Griffith – Headteacher	- More SENDCO lesson monitoring - SENDCO involved in TA allocation - Parent SEND questionnaire	- Complete - On-going
18/09/24	Jon Hutchinson Aileen Boaler Safeguarding Governors	Safeguarding	Jo Griffith DSL	- Online Safety Audit 2024 - SCR check - Filtering & Monitoring action plan	• Filtering and Monitoring discussed in F&R
2024-25					
26/06/24	Jo Steel Geography Link	Geography	Jo Griffith Geography Lead	- Follow up visit from Jan 23 and Dec 23. - No further actions at current	-
24/04/24	Jon Hutchinson Dolapo Ogunbawo Safeguarding Governors	Safeguarding	Jo Griffith DSL	- Online Safety Audit actions completed by end of year - Succession planning for Governor Link role	•
20/03/24	Tim Fettes Science Link	Science	Janelle Rhodes	Awaiting report	•
29/02/24	Andi Williamson English Link	Reading	Stacey Harding English Lead	-	-

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24/01/24	Jo Steel <i>SEND Link</i>	SEND	Fiona Fargher SENDCo	- Parent and staff questionnaire - Pupil voice	•
23/01/24	Jon Hutchinson Dolapo Ogunbawo <i>Safeguarding Governors</i>	Safeguarding	Jo Griffith DSL	- Check new IT company manage filtering & monitoring (SOPHOS) - Monitor impact of Internet Safety activities planned for June	• On-going
06/12/23	Nick Holt Aileen Boder <i>Maths Link</i>	Maths	Lizzie Neale Maths Lead	- Maths Day - Community support for maths enrichment	• Maths Day complete
21/11/23	Jon Sharland <i>Attendance Link</i>	Attendance	Jo Griffith Sarah Lawson Attendance Lead and School Admin Officer	- Review attendance data of gender - Review lateness	• On-going termly data analysis
07/11/23	Jo Steel <i>Geography Link</i>	Geography	Jo Griffith Geography Lead	- Pupil voice in Geography - Staff voice in Geography	• See 26/06/24 visit
19/09/23	Rev. Jon Hutchinson & Dolapo Ogunbawo <i>Safeguarding Governors</i>	Safeguarding	Jo Griffith DSL	- SCR check - Information gathering regarding Filtering and Monitoring of online activity.	• complete
11/09/23	Andi Williamson <i>English Link</i>	Writing	Stacey Harding English Lead	- Gov visit on Assessment in English - Interventions for less able	• Complete – see visit on 29/02/24
2023-24					
28/06/23	Jonathon Sharland <i>Attendance Link</i>	Attendance	Sarah Lawson Admin Officer	Attendance Policy to be updated and ratified with Governors	• complete
24/05/23	Rev. Jon Hutchinson <i>Safeguarding Governor</i>	Safeguarding	Carmel Barnes DSL	- Checking staff know how to report a concern on CPOMS - SCR check	• complete
01/03/23	Rev. Jon Hutchinson and Dr Dolapo Ogunbawo <i>Safeguarding Governors</i>	Safeguarding	Jo Griffith DSL	CPOMS intro for staff	• complete

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29/11/22	Jo Taylor <i>SEND link</i> (Aileen Boaler)	SEND	Fiona Fargher SENDCo	- F&R to budget for staff absence - ELSA support	• Complete
29/11/22	Jo Taylor <i>RHSE Link</i> (Aileen Boaler)	RHSE	Fiona Fargher RHSE Lead	- Big Book look following from visit 25/1/21 - RHSE Curriculum	• Complete
23/11/22	Andrea Williamson <i>English Link</i>	English: Writing	Stacey Harding English Lead	Share 2022 KS2 SATs results with community?	• Complete
21/11/22	Jo Taylor <i>EYFS Link</i> (Aileen Boaler)	ELS phonics	Su Tomes EYFS teacher/ Phonics Lead	Track progress of pupils attainment in phonics at end of EYFS & Y1 Phonics Screening June 2023	• complete
17/11/22	Jo Steel <i>Computing Link</i>	Computing	Jo Griffith Headteacher	- Establish EYFS key skills in computing - Teacher CPD in assessment of computing	• complete
08/11/22	Andrea Williamson <i>Admissions Committee Chair</i>	Admissions policy and procedures	Sarah Lawson Admissions Officer	- Continue to ensure all procedures and required processes are in place - Ratify Admissions Policy	• complete
20/10/22	Aileen Boaler <i>Maths Link</i>	Maths	Michelle Wallbanks Lizzie Neale Maths Leads	- Maths on LTPs - White Rose used consistently - EYFS maths planning	• complete
05/10/22	Revd. Jon Hutchinson and Dr Dolapo Ogunbawo <i>Safeguarding Governors</i>	Safeguarding	Jo Griffith DSL	- Feedback from LA Safeguarding Review that will take place on 18/01/23 - Termly Safeguarding visit from Safeguarding Governors	• complete
2022-23					
05/07/22	Jo Taylor <i>EYFS link</i>	EYFS provision	Su Tomes EYFS Lead	Continue to monitor EYFS provision and successful transition for Autumn 2022	• complete
23/06/22	Andi Williamson <i>Admissions Chair</i>	Admissions procedures	Sarah Lawson Admissions Officer	No further actions.	-

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25/05/22	Revd. Jon Hutchinson and Dr Dolapo Ogunbawo <i>Safeguarding Governors</i>	Safeguarding	Jo Griffith DSL	Ensure safeguarding is on the agenda at all meetings (TAs and Teachers) going forward to ensure it is at the forefront of everyone's mind.	Safeguarding on all meeting agendas
16/05/22	Full Governing Board	Holy Trinity Curriculum	Jo Griffith Headteacher	Plan for a focus workshop annually and invite Subject Leaders	Proposed date in place
17/03/22	Jo Taylor & Belle Moss <i>Pastoral link</i>	Pastoral Hub/ELSA provision	Anita Titre (Pastoral Support)	Visit in person to Pastoral Hub	complete
15/02/22	Jo Steel <i>Computing Link</i>	Computing curriculum	Jo Griffith Computing Lead	- Develop assessment in computing - Computing in EYFS - Review computing Big Books - Staff questionnaire - Collect ARE data in computing end of summer term	complete
26/01/22	Jon Hutchinson & Dolapo Ogunbawo <i>Safeguarding Governors</i>	Safeguarding (SCR check & procedures)	Jo Griffith DSL	- Check retention time for SCR with LA - Agree termly visit dates	LA confirmed only current SCR should be retained. Personnel files should be retained for 7 years.
07/12/21	Andi Williamson <i>English Link</i>	The Write Stuff & Phonics in KS1	Stacey Harding & Anna Prince English Leads	- Monitor writing standards going forwards to monitor impact of TWS - Peer to peer teaching support (observing peers teach) - Further CPD for teaching staff	- Internal moderation - Cluster moderation - Awaiting notification of LA moderation - CPD funding agreed at F&R for future INSET
25/11/21	Jo Taylor <i>SEND Link</i>	SEND	Fiona Fargher (SENCO)	- Financial support for ELSA role going forward - Consideration of negating impact of staff absence/pandemic on SEND planned interventions	- Via F&R - See risk assessments
25/11/21	Jo Taylor <i>RHSE Link</i>	RHSE	Fiona Fargher RHSE Lead	- This visit was an introduction to RHSE - Look at Big Books next visit	29/11/22

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23/11/21	Jo Taylor <i>EYFS Link</i>	EYFS	Su Tomes EYFS Lead	- Introduction to revised EYFS Framework - Financial planning for staffing absences	On-going via F&R
2021-22					
26/06/21	Aileen Boler <i>Maths Link</i>	Maths	Beth Cullen Maths Lead	- Progress and attainment in maths throughout school closure - Maths planning on LTPs - White Rose SOW used across the school?	On-going
26/05/21	Andi Williamson <i>English Link</i>	The Write Stuff	Stacey Harding & Anna Prince English Leads	Monitor writing standards going forwards to monitor impact of TWS	On-going – report to FGB Nov '21
25/05/21	Jo Taylor <i>EYFS Link</i>	EYFS	Su Tomes EYFS Lead	- EYFS staffing for September (recruitment) - Wellbeing of staff - New EYFS adaptations for new framework from September 2021	- Complete - On-going - On-going
January & February 2021	Belle Moss & Mark Lomax	Remote Learning Provision	Jo Griffith Headteacher	- Use of Teams once schools return - Remote teaching for KS1 and SEND	completed
16/10/20	Tim Fettes <i>Health and Safety</i>	Health & Safety – COVID procedures	Jo Griffith Headteacher	- Include record of amendment of COVID risk assessment - Outside parties updating risk assessments as and when necessary	- Complete and on-going - Complete and on-going
2020-2021					
13/05/20	Tim Fettes <i>Health and Safety</i>	Health and Safety	Wendy Poulter Bursar	Installation of kick boards on new doors	completed
08/02/20	Rev'd Jon Hutchinson <i>Safeguarding Links</i>	SCR and Safeguarding	Jo Griffith Headteacher	Continue with record keeping	Complete
19/02/20	Tim Fettes <i>Health and Safety</i>	Health and Safety	Wendy Poulter Bursar	Locks for new doors	Completed
24/02/20	Jo Taylor & Peter Grover <i>EYFS Links</i>	EYFS	Su Tomes EYFS Lead	- External Wi-Fi speaker - Phonics teaching at Dreamcatchers	- Completed - On-going
22/11/19	Belle Moss <i>Wellbeing</i>	Pastoral Hub – impact on pupil wellbeing & learning	Anita Titre ELSA	Items for Pastoral Hub to be placed on Wishing Tree	Not completed
02/12/19	Stephanie Hynard <i>Music Link</i>	Music	Michelle Wallbanks Music Lead	Clarification of budget allocation for music	Completed

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23/10/19	Andrea Williamson & Barry Aherne <i>RE Links</i>	RE	Carmel Barnes RE Lead	- Results of teacher survey - Renewal of RE Policy	- Completed - Completed
17/09/19	Belle Moss <i>Admissions Chair</i>	Marketing to prospective parents	Jo Griffith Headteacher	Join a tour led by Head Boy/Girl	Not yet competed due to Covid
24/09/19	Revd Jon Hutchinson & Peter Grover <i>Safeguarding Links</i>	SCR and Safeguarding	Jo Griffith Headteacher	- Add new kitchen staff member - Add newly appointed Governors	Complete
2019-2020					
15/05/19	Belle Moss <i>English Link</i>	Writing	Stacey Harding English Lead	- Use of non-negotiables across the school - Writing Wall of Fame profile to be raised - KS1 phonics delivery	- Completed - On-going - On-going
27/03/19	Aileen Boaler <i>Maths Link</i>	Maths	Michelle Wallbanks Creativity Team Lead	- Explore deep learning and problem solving in maths - Video support of calculations on website - Maths data - Roll out of Calculation Policy to parents	complete
26/03/19	Revd Jon <i>Sports Premium Link</i>	Sports Premium	Pam O'Brien Headteacher	- Reluctance of some pupils to partake in sport (especially swimming) - Visit PE lesson - Pupil interviews around their views on sport	On-going
20/03/19	Peter Grover <i>Safeguarding Link</i>	SCR and Safeguarding	Jo Griffith Headteacher	Update DBS on audited rolling programme	Complete and on-going
21/03/19	Tim Fettes <i>Health and Safety</i>	Health & Safety	Wendy Poulter Bursar	- Fire doors to be upgraded - EYFS Trim Trail to be removed	- Completed - Completed
27/02/19	Time Fettes <i>History & Geography link</i>	History & Geography	Lizzie Neale History & Geography Lead	Tracking actions identified in SDP	Complete
02/19	Mark Lomax <i>Assessment Link/SACC Chair</i>	Data	Jo Griffith Assessment Lead	Review procedure of data harvest to ensure staff workload is not stretched	Complete
06/02/19	Belle Moss & Stephanie Hynard <i>SEND Links</i>	SEND	Fiona Fargher SENCo	- SEN finance - Y6 transitions	Complete
11/02/19	Peter Grover <i>EYFS Link</i>	EYFS	Su Tomes EYFS Lead	- Outside storage for EYFS - Improve Wi-Fi access outside - Removal of unsafe/rotten equipment	- Complete - Complete - Complete
08/02/19	Revd Jon Hutchinson & Peter Grover <i>Safeguarding Links</i>	SCR and Safeguarding	Jo Griffith Headteacher	- Removal of expired Governor - Add private SALT and OT	Complete
31/01/19	Belle Moss <i>Wellbeing Link</i>	Pastoral Hub	Anita Titre ELSA	Mindfulness sessions across the school	On-going
20/11/18	Belle Moss & Stephanie Hynard <i>SEND Links</i>	SEND	Fiona Fargher SENCo	SEND area on school website	On-going

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30/10/18	Belle Moss	Educational Visits	Jo Griffith Headteacher	Continue planning purposeful learning opportunities	On-going
11/10/18	Revd Jon Hutchinson & Peter Grover <i>Safeguarding Links</i>	SCR and Safeguarding	Jo Griffith Headteacher	- Clarify how long records need to be kept - Record of Governors having read Part 1 of KCSIE	- Complete - Complete and on-going
2018-2019					