

Holy Trinity CE Primary School

Staffing Structure & Operational Areas of Responsibility (2019-2020)

Pamela O'Brien & Jo Griffith (Head Teachers)		
- Whole School Development - Health and Safety - Safeguarding & Child Protection - Vision & Values - Strategy - Admission Arrangements - Support for SEND - Outcomes for pupils	- Performance Management - Standards & Progress - Leadership & Management - Teaching and Learning - SIAMS - Data analysis - Website	- Assessment - Data tracking and analysis - Feedback and Marking - Behaviour & Safety - School Council
Governors assigned to specific areas of responsibility Chair: Aileen Boaler Overview		
Clerk to the Governing Board: Carol Elsasser		

Fiona Fargher (SENCO 3.5 days) Anita Titre (ELSA/Nurture)
SEN+D - Intervention arrangements - Parent liaison - Vulnerable groups (provision map, pupil premium, EAL, LAC, GnT)
LINK GOVERNORS: Belle Moss (SEN) Revd Jon Hutchinson & Peter Grover (Safeguarding)

SLT members			
Michelle Wallbanks Lower KS2: Maths & Music Maths Link Governor: Aileen Boaler	Elizabeth Neale Upper KS2: History & Geography	Su Tomes EYFS & KS1: Outdoor learning & Forest School	Stacey Harding Safeguarding & physical wellbeing: PE, Sport & English
Debbie Marriner (maths) Tori O'Neill (Music)	Alisa Lazar (Geography) Sarah Hing (History) Liz Boyd MFL Pamela O'Brien	Tracy Duncan	Janine Bohdjalian & Rhian Hunt (English) Beth Cullen & Yvonne Hunter (PE/Sport)
MUSIC LINK GOVERNOR: Stephanie Hynard		EYFS LINK GOVERNOR: Jo Taylor & Peter Grover	ENGLISH LINK GOVERNOR: Belle Moss

Staff Responsibilities						
Anna Prince Art P4C & Growth Mindset	Beth Cullen Science (& Sport)	Janelle Rhodes DT	Georgie O'Brien Phonics	Carmel Barnes Collective Worship & RE (supporting Assessment & Data analysis)	Jo Griffith Computing	Pamela O'Brien & Jo Griffith RSE & PSHE
Emma Free (Art) Anita Titre (Mindfulness)	Fiona Fargher (Science)	Fiona Jans Sharon Reader (cooking)	Janelle Rhodes	Jane Jeremiah	Yvonne Hunter	June Puckett Anita Titre
	SCIENCE LINK GOVERNOR: Tim Fettes	DT LINK GOVERNOR: Mark Lomax		RE & CW LINK GOVERNOR: Andi Williamson & Barry Aherne		RSE GOVERNOR: Jo Taylor & Peter Grover

Link Governors based on SDP priorities for 2019-2020

Caretaker Sandra Hill	Financial & Safety Manager Wendy Poulter	Administration Sarah Lawson
- Grounds Maintenance - Building Maintenance - Cleaning - After school opening - Site Safety and Security - Main key holder	- Budget planning/finance - Staff wages - Purchasing & Sales - Caretaker line manager - Catering - Breakfast club - Single Central Record Keeping/DBS - Lettings	- Receptionist - Newsletter - Pupil administration/attendance - Admission arrangements - General administration & record keeping - Club liaison - SIMS updates - Medical
LINK GOVERNOR for H&S: Tim Fettes	LINK GOVERNOR: Barry Aherne	LINK GOVERNOR for ADMISSIONS: Belle Moss

